

NATIONAL INSTITUTE OF TECHNOLOGY KARNATAKA, SURATHKAL

Dean (Students' Welfare)

POST SRINIVASNAGAR, MANGALORE – 575 025 (D K)

Phone: (0824) 2473004.

E- mail: info@nitk.ac.in

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Website: <http://www.nitk.ac.in>



TENDER DOCUMENT

Tender Notification . No.	:178 /NITK/DSW/Engineer-19 Dated : 20-9-2019
Name of Service	: Facility Management (Sounds & Lights) Service for Engineer 2019
Estimated amount put to Tender	: Rs.7,00,000/-
E M D Amount	: Rs. 14,000/-
Date of Event	: 17-10-2019 to 20-10-2019
Last Date for submission of tender	: 07/10/2019 before 3.00 PM
Address for Submission of Tender	: Prof. Jagannatha Nayak Dean (Students' Welfare) NITK Surathkal Post Srinivasnagar-575025 Phone: +91 824-2403004 Mobile: +91- 9900711945
Date of opening of technical bid	: 07/10/2019 at 3.30 PM (if possible)



NATIONAL INSTITUTE OF TECHNOLOGY KARNATAKA, SURATHKAL

Dean (Students' Welfare)

POST SRINIVASNAGAR, MANGALORE – 575 025

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Tender Notification. No:178/NITK/DSW/Engineer-19

Date: 20.9.2019

NOTICE INVITING TENDER (NIT)

The National Institute of Technology Karnataka, Surathkal (in short – NITK, Surathkal) is an autonomous body under Ministry of HRD Govt of India, imparting Technical Education and engaged in Research Activities. It is proposed to procure the items for the departmental academic/research activities.

Sealed Tenders are invited for the following items in **two cover system** (i.e., Technical bid and financial bid) subject to the following terms and conditions, from the reputed manufacturers or its authorized dealers so as to reach this office on or before scheduled date and time. The tender (Technical bid) will be opened on the same day if possible in the presence of bidders or their authorized agents who may choose to be present. The financial bid of only such bidders whose technical bid is accepted shall be opened on the same day or later pre-informed date.

1. **Name of Service** : Facility Management (Sounds & Lights) Service for Engineer 2019
2. **Estimated Cost** : Rs. 7,00,000/- (Rupees Seven Lakh only)
3. **E M D** : Rs.14,000/- (Rupees Fourteen Thousand only)
4. **Event Date** : 17-10-2019 to 20-10-2019
5. **Last date at time for submission of Tender** : **07/10/2019 before 03:00 PM**
6. **Tender to be submitted at the following address** : Prof. Jagannatha Nayak
Dean (Students' Welfare)
NITK Surathkal, Post Srinivasnagar -575025

7. Place, Date and Time of opening of technical bid:

Date : 07/10/2019

Time : 3:30 PM

VENUE: Board Room

Note: Institute shall not be responsible for any postal delay about non-receipt /non delivery of the bids or due to wrong addressee.


[Signature of DSW With Seal]

Dean (Students' Welfare)
National Institute of Technology
Karnataka, Surathkal
Post Srinivasnagar, Mangalore - 575 025

SECTION 1 : INSTRUCTION TO BIDDER (ITB)

1. The bid should be submitted in two cover system- Technical Bid and Financial Bid:

1.1 **Envelope No.1 – Technical Bid:** The agencies should give details of their technical soundness and provide list of customers of previous supply of similar items to Universities, Institutes or Government Departments/ Undertakings/ public sectors with contact details. The details of the agency/ profile should be furnished along with the copy of all related documents. This envelope should be sealed and duly super-scribed as “**Envelope No. 1 – Technical Bid**”. Full name and address of the agency should also be mentioned on envelope and should be addressed to The Director, NITK, Surathkal.

1.2. Documents to be submitted in the technical bid :

- a) The agency should possess Licence certificate for manufacture /supply of the item.
- b) List of Owner/partners of the firm and their contact numbers
- c) The agency should possess Income tax PAN number.
- d) The agency should possess GST registration and TIN number.
- e) Catalogue of the Product with detailed product specifications.
- f) List of customers with contact details.
- g) The average annual turnover should not be less than 30% of the estimated cost put to tender/quotation for the job work. The copy of the Balance sheet, Profit & Loss A/c., Trade or Manufacturing A/c for the last 3 years should be enclosed
- h) **EMD in original form valid for minimum six months, through Bank Guarantee only drawn on any scheduled bank in favour of “Director NITK, Surathkal”, payable at Surathkal should be submitted. EMD shall bear no interest. Any bid not accompanying with EMD is liable to be treated as non-responsive and rejected.**
- i) **Contract form given in section 5 need to be submitted.**

The above documents should be furnished in the technical bid envelope.

2. **Envelope No.2 – Financial bid:** The agencies should submit their financial bid. The rate should be quoted both in words and figures. All the pages of the financial bid should be signed affixing the seal. All corrections and overwriting should be initialed. This envelope should be duly superscribed as “**Envelope No. 2 – Financial bid**”. Full name and address of the agency should also be mentioned on the envelope and should be addressed to The Director, NITK, Surathkal.

Both the Envelope No. 1 and 2 should be kept in another separate envelope duly superscribed with the following details.

(i) Tender Notification Number (ii) “Tender for the supply of.....” (iii) Not to Open before (Date and Time)

Mention “Kind Attention: Contact Person’s Name and Phone Number”, and submit at the address given in the Notice Inviting Tender.

3. The tender will be acceptable only from the **manufacturers or its authorized supplier.**

4. The Institute **reserves the right to visit to the factory** before or after issue of supply order to satisfy itself regarding quality of production. In case of any remarks /default noted, the EMD will be forfeited even if pre-qualified.

5. **The supplier should submit their Financial bid as per format section 4. Incomplete or conditional tender will be rejected.**

6. Details of item to be carried out, approximate quantity and the specifications are mentioned in “**Section 3**” appended to this Notice Inviting Tender.
7. **The item to be used is strictly according to the specification and subject to test by the institute/concerned authorities. It must be delivered and installed in good working condition.**
8. The Institute **reserves the right to cancel or reduce the quantity** included in the schedule of requirements at any time after acceptance of the tender with a notice. The Contractor/Supplier shall have no claim to any payment of compensation or otherwise whatsoever, on account of any profit or advantage which he might have derived from the execution of the work/supply in full but he did not derive in consequence of the foreclosure of the whole or part of the works.
9. **Release of EMD :** The EMD shall be released after successful completion of function to the successful bidder.
- 11 **Validity of bids:** The rate quoted should be valid for a minimum of 90 days. No claim for escalation of rate will be considered after opening the Tender.
13. Clarification of Tender Document:
A prospective bidder requiring any clarification of the Tender Document may communicate to the contact person given in this notice inviting tender. The contact person will respond to any request for clarification for the Tender Document received not later than 5 working days prior to the last date for the receipt of bids
14. Amendment of Tender document: At any time prior to the last date for receipt of bids, Institute may for any reason, whether at its own initiative or in response to a clarification requested by prospective bidder, modify the Tender document by an amendment.
15. **Institute may at its own discretion extend the last date for the receipt of bids.**
16. The bids shall be written in English language and any information printed in other language shall be accompanied by an English translation, in which case for the purpose of interpretation of the bid , the English translation shall govern.
17. The Institute reserves the right of accepting any bid other than the lowest or even rejecting all the bids. The decision of the Institute Purchase Committee is final in all matters of tender and purchase.
18. The bidder should give the following declaration while submitting the Tender.

DECLARATION

I/we have not tampered/modified the tender forms in any manner. In case , if the same is found to be tampered/modified, I /we understand that my/our tender will be summarily rejected and full Earnest money deposit will be forfeited and I /we am/are liable to be banned from doing business with NITK, Surathkal and / or prosecuted.

Signature of the Bidder : _____

Name and Designation : _____

Business Address : _____

Place :

Seal of the Bidder's Firm

Date :

19. Any other details required may be obtained from the contact person given in the notice inviting tender during the office hours.

SECTION 2 : CONDITIONS OF CONTRACT.

1. The rates should be quoted for preferably FOR destination from supply within India.
2. The rate quoted should be on unit basis. Taxes and other charges should be quoted separately.
3. Rate quoted should be inclusive of Testing, commissioning and Installation of equipment and Training.
4. Payment: No advance payment will be made. Payment will be made only after the supply of the item in good and satisfactory condition and receipt of performance security by supplier.
5. Period requirement for the supply and installation of item should be specified conforming to the section 3 of this tender document.
6. Any additional needs apart from the requirements mentioned in section 3 is to be fulfilled by the vendor at the same unit price if needed
7. In case of dispute, the matter will be subject to Mangalore Jurisdiction only.

SECTION 3 : SCHEDULE OF REQUIREMENTS, SPECIFICATIONS AND ALLIED DETAILS

[To be filled up by the Department / Center of NITK, Surathkal]

Item(s) Name to be Procured : Facility Management (Sounds & Lights) Service for Engineer 2019

Type (Equipment / Software / Furniture / Others) : Others

Brief Specifications of the Item(s)
(Attach Additional Sheet if necessary) : **Attached as Annexure-1**

Quantity : **Refer Annexure-1**

Any other details / requirement : **Refer Annexure-1**

Delivery Schedule expected
after release of Purchase order : **16th October 2019**

EMD (in Rupees) : Rs.14,000/-

SECTION 4: PRICE SCHEDULE
[To be used by the bidder for submission of the bid]

1. Item Name : Facility Management (Sounds & Lights) Service for Engineer 2019

2. Specifications : Attached as Annexure 2

3. Delivery Schedule :

4. Name and address of the Firm for placing purchase order :

Signature of the Bidder : _____

Name and Designation : _____

GST Registration No : _____

Business Address : _____

Place :

Seal of the Bidder's Firm

Date :

Note :

1) It is mandatory to quote for all items.

2) Applicable taxes of each items to be mentioned separately.

SECTION 5 : CONTRACT FORM

[To be provided by the bidder in the business letter head]

1. (Name of the Supplier's Firm) hereby abide to deliver the by the delivery schedule mentioned in the section 3 tender document for supply of the items if the purchase order is awarded.
2. The item will be supplied conforming to the specifications stated in the tender document without any defect and deviations.
3. Warranty will be given for the period mentioned in the tender document and service will be rendered to the satisfaction of NITK, Surathkal during this period.

Signature of the Bidder : _____

Name and Designation : _____

Business Address : _____

Place :

Date :

Seal of the Bidder's Firm

Annexure 1 - (Section 3)

Sl.No.	Description	Qty
Inauguration Day Dated:17-10-2019 (Thursday)		
SJA		
1	Sound System + Mic	
2	Lighting for - SJA (for 1 day on 17.10.19) Main Building, Garden, Entrance (for 4 days from 17 to 20 Oct 2019)	
3	Projector	2
4	Masking Screen	2
5	Head Table Setup	
6	30' X 12' Backdrop Mounting Charges	360 SQFT
7	Generator for MB lighting, CCC, Nandini, Workshop Road, Street Lights	4
8	Street Lights for 4 days (LED Lights)	20

Day 1 Dated: 18-10-2019 (Friday)

MetaMorph (Meta Department)

9	Projector	1
10	Sound System	1
11	Cordless mics	2
12	Plug Point Box	1
Comps		
13	Sound System	1
14	Mic	4
15	Projector	1
Main Building (Astro)		
16	Projector	1
17	Screen	1
18	Extension cords	5
NTB/ATB (Technites)		
19	Sound system	4
20	Mic	4
21	Projector	4
22	Extension cords	7
Sports Complex(Tronix)		
23	Mic	1
24	Sound System	1
25	AUX Cable	1
26	Extension box	2

Sl.No.	Description	Qty
Mb Lobby (Tronix)		
27	Sound System	1
28	AUX Cable	1
Mb Staircase(Tronix)		
29	Sound System	1
30	AUX Cable	1
Mb Fountain (Tronix)		
31	Sound System	1
32	AUX Cable	1
33	Extension Box	2
Sports Complex/Pavilion (Mech Events)		
34	Sound System	2
35	Mic	2
36	Extension Cords	15
Freefall (Pavilion)		
37	Sound System	2
38	Mic	1
Bizwaves (SOM)		
39	Sound System	3
40	Mic	3
New Chemistry Department (Reflux)		
41	Projectors	1
42	Mic	2
43	Extension box	5
44	Sound system	2
LHC C (Workshop)		
45	Sound system	2
46	Cordless Mic	4
47	Wired Mic	1
SCE		
48	Sound System	1
49	MIC	2
SJA (Engi Talk)		
50	Sound System	1
51	Cordless Mic	1

**Day 2 Dated: 19-10-2019 (Saturday)
MetaMorph (Meta Department)**

Sl.No.	Description	Qty
1	Projector	1
2	Sound System	1
3	Cordless mics	2
4	Plug Point Box	1
Comps		
5	Sound System	1
6	Mic	4
7	Projector	1
Astro (MB)		
8	Projector	1
9	Screen	1
10	Extension cords	5
NTB/ATB (Technites)		
11	Sound system	4
12	Mic	4
13	Projector	4
14	Extension cords	7
Sports Complex(Tronix)		
15	Mic	1
16	Sound System	1
17	AUX Cable	1
18	Extension box	2
Mb Lobby (Tronix)		
19	Sound System	1
20	AUX Cable	1
Mb Staircase(Tronix)		
21	Sound System	1
22	AUX Cable	1
Mb Fountain (Tronix)		
23	Sound System	1
24	AUX Cable	1
25	Extension Box	2
Sports Complex/Pavilion (Mech Events)		
26	Sound System	2
27	Mic	2
28	Extension Cords	15

Sl.No.	Description	Qty
Freefall (Pavilion)		
29	Souns System	2
30	Mic	1
Bizwaves (SOM)		
31	Sound System	3
32	Mic	3
Main Seminar Hall (Reflux)		
33	Projectors	1
34	Mic	2
35	Extension box	10
36	Sound system	2
LHC C (Workshop)		
37	Sound system	2
38	Cordless Mic	4
39	wired Mic	1
SCE		
40	Sound System	1
41	MIC	2
SAC (Laser Show)		
42	Sound System	1
43	Generator	1
44	Smoke Machine(Jumbo)	5
SJA (Engi Talk)		
45	Sound System	1
46	Cordless Mic	1

Day 3 Dated: 20-10-2019 (Sunday)**MetaMorph (Meta Department)**

Sl.No.	Description	Qty
1	Projector	1
2	Sound System	1
3	Cordless mics	2
4	Plug Point Box	1
Comps		
5	Sound System	1
6	Mic	4
7	Projector	1
Sl.No.	Description	Qty
Astro (MB)		
8	Projector	1
9	Screen	1
10	Extension cords	5
NTB/ATB (Technites)		
11	Sound system	4
12	Mic	4
13	Projector	4
14	Extension cords	20
Sports Complex(Tronix)		
15	Mic	1
16	Sound System	1
17	AUX Cable	1
18	Extension box	2
Mb Lobby (Tronix)		
19	Sound System	1
20	AUX Cable	1
Mb Staircase(Tronix)		
21	Sound System	1
22	AUX Cable	1
Mb Fountain (Tronix)		
23	Sound System	1
24	AUX Cable	1
25	Extension Box	2

Sl.No.	Description	Qty
Sports Complex/Pavilion (Mech Events)		
26	Sound System	2
27	Mic	2
28	Extension Cords	15
Pavilion (Freefall)		
29	Souns System	2
30	Mic	1
Bizwaves (SOM)		
31	Sound System	3
32	Mic	3
Main Seminar Hall (Reflux)		
33	Projectors	1
34	Mic	2
35	Extension box	10
36	Sound system	2
LHC C (Workshop)		
37	Sound system	2
38	Cordless Mic	4
39	wired Mic	1
SJA (Engi Talk)		
40	Sound System	1
41	Cordless Mic	1
SAC (DJ)		
42	Open Air Sound System 30000W	1
43	Stage Lights	1
44	Ground Lights	1
45	62.5KVA Generator for sound and light	2
46	Masking Screen	2
47	LCD Projector	2
48	Pair of PIONEER CDJ2000nxs & PIONEER DJM 900	
49	Shure Corded Mic	1
50	Booth Monitors	2
51	Stage	
52	a) LED WALL 30x10 Sq ft (with 30x4 ft platform).	1
	b) LED Wall 30x4 Sq ft	1
53	Smoke Machine(Jumbo)	5
54	Additional charges if any	

Annexure – 2 (Section 4 Price Schedule)

Sl.No.	Description	Qty	Unit Price	Tax %	Total Amount
Inauguration Day Dated:17-10-2019 (Thursday)					
SJA					
1	Sound System + Mic				
2	Lighting for - SJA (for 1 day on 17.10.19) Main Building, Garden, Entrance (for 4 days from 17 to 20 Oct 2019)				
3	Projector	2			
4	Masking Screen	2			
5	Head Table Setup				
6	30' X 12' Backdrop Mounting Charges	360 SQFT			
7	Generator for MB lighting, CCC, Nandini, Workshop Road, Street Lights	4			
8	Street Lights for 4 days (LED Lights)	20			

Day 1 Dated: 18-10-2019 (Friday)

MetaMorph (Meta Department)

Sl.No.	Description	Qty	Unit Price	Tax %	Total Amount
9	Projector	1			
10	Sound System	1			
11	Cordless mics	2			
12	Plug Point Box	1			
Comps					
13	Sound System	1			
14	Mic	4			
15	Projector	1			
Main Building (Astro)					
16	Projector	1			
17	Screen	1			
18	Extension cords	5			

Sl.No.	Description	Qty	Unit Price	Tax %	Total Amount
NTB/ATB (Technites)					
19	Sound system	4			
20	Mic	4			
21	Projector	4			
22	Extension cords	7			
Sports Complex(Tronix)					
23	Mic	1			
24	Sound System	1			
25	AUX Cable	1			
26	Extension box	2			
Mb Lobby (Tronix)					
27	Sound System	1			
28	AUX Cable	1			
Mb Staircase(Tronix)					
29	Sound System	1			
30	AUX Cable	1			
Mb Fountain (Tronix)					
31	Sound System	1			
32	AUX Cable	1			
33	Extension Box	2			
Sports Complex/Pavilion (Mech Events)					
34	Sound System	2			
35	Mic	2			
36	Extension Cords	15			
Freefall (Pavilion)					
37	Sound System	2			
38	Mic	1			
Bizwaves (SOM)					
39	Sound System	3			
40	Mic	3			

Sl.No.	Description	Qty	Unit Price	Tax %	Total Amount
New Chemistry Department (Reflux)					
41	Projectors	1			
42	Mic	2			
43	Extension box	5			
44	Sound system	2			
LHC C (Workshop)					
45	Sound system	2			
46	Cordless Mic	4			
47	Wired Mic	1			
SCE					
48	Sound System	1			
49	MIC	2			
SJA (Engi Talk)					
50	Sound System	1			
51	Cordless Mic	1			
	Total Price Including Tax				

Day 2 Dated: 19-10-2019 (Saturday)

MetaMorph (Meta Department)

Sl.No.	Description	Qty	Unit Price	Tax %	Total Amount
1	Projector	1			
2	Sound System	1			
3	Cordless mics	2			
4	Plug Point Box	1			
Comps					
5	Sound System	1			
6	Mic	4			
7	Projector	1			
Astro (MB)					
8	Projector	1			

Sl.No.	Description	Qty	Unit Price	Tax %	Total Amount
9	Screen	1			
10	Extension cords	5			
NTB/ATB (Technites)					
11	Sound system	4			
12	Mic	4			
13	Projector	4			
14	Extension cords	7			
Sports Complex(Tronix)					
15	Mic	1			
16	Sound System	1			
17	AUX Cable	1			
18	Extension box	2			
Mb Lobby (Tronix)					
19	Sound System	1			
20	AUX Cable	1			
Mb Staircase(Tronix)					
21	Sound System	1			
22	AUX Cable	1			
Mb Fountain (Tronix)					
23	Sound System	1			
24	AUX Cable	1			
25	Extension Box	2			
Sports Complex/Pavilion (Mech Events)					
26	Sound System	2			
27	Mic	2			
28	Extension Cords	15			
Freefall (Pavilion)					
29	Souns System	2			
30	Mic	1			

Sl.No.	Description	Qty	Unit Price	Tax %	Total Amount
Bizwaves (SOM)					
31	Sound System	3			
32	Mic	3			
Main Seminar Hall (Reflux)					
33	Projectors	1			
34	Mic	2			
35	Extension box	10			
36	Sound system	2			
LHC C (Workshop)					
37	Sound system	2			
38	Cordless Mic	4			
39	wired Mic	1			
SCE					
40	Sound System	1			
41	MIC	2			
SAC (Laser Show)					
42	Sound System	1			
43	Generator	1			
44	Smoke Machine(Jumbo)	5			
SJA (Engi Talk)					
45	Sound System	1			
46	Cordless Mic	1			
Total Price Including Tax					

Day 3 Dated: 20-10-2019 (Sunday)

MetaMorph (Meta Department)

Sl.No.	Description	Qty	Unit Price	Tax %	Total Amount
1	Projector	1			
2	Sound System	1			
3	Cordless mics	2			
4	Plug Point Box	1			

Sl.No.	Description	Qty	Unit Price	Tax %	Total Amount
Comps					
5	Sound System	1			
6	Mic	4			
7	Projector	1			
Astro (MB)					
8	Projector	1			
9	Screen	1			
10	Extension cords	5			
NTB/ATB (Technites)					
11	Sound system	4			
12	Mic	4			
13	Projector	4			
14	Extension cords	20			
Sports Complex(Tronix)					
15	Mic	1			
16	Sound System	1			
17	AUX Cable	1			
18	Extension box	2			
Mb Lobby (Tronix)					
19	Sound System	1			
20	AUX Cable	1			
Mb Staircase(Tronix)					
21	Sound System	1			
22	AUX Cable	1			
Mb Fountain (Tronix)					
23	Sound System	1			
24	AUX Cable	1			
25	Extension Box	2			
Sports Complex/Pavilion (Mech Events)					
26	Sound System	2			

Sl.No.	Description	Qty	Unit Price	Tax %	Total Amount
27	Mic	2			
28	Extension Cords	15			
Pavilion (Freefall)					
29	Souns System	2			
30	Mic	1			
Bizwaves (SOM)					
31	Sound System	3			
32	Mic	3			
Main Seminar Hall (Reflux)					
33	Projectors	1			
34	Mic	2			
35	Extension box	10			
36	Sound system	2			
LHC C (Workshop)					
37	Sound system	2			
38	Cordless Mic	4			
39	wired Mic	1			
SJA (Engi Talk)					
40	Sound System	1			
41	Cordless Mic	1			
SAC (DJ)					
42	Open Air Sound System 30000W	1			
43	Stage Lights	1			
44	Ground Lights	1			
45	62.5KVA Generator for sound and light	2			
46	Masking Screen	2			
47	LCD Projector	2			
48	Pair of PIONEER CDJ2000nxs & PIONEER DJM 900				
49	Shure Corded Mic	1			
50	Booth Monitors	2			

Sl.No.	Description	Qty	Unit Price	Tax %	Total Amount
51	Stage				
52	a) LED WALL 30x10 Sq ft (with 30x4 ft platform).	1			
	b) LED Wall 30x4 Sq ft	1			
53	Smoke Machine(Jumbo)	5			
54	Additional charges if any				
	Total Price Including Tax				
			Day 0&1	Day 2	Day 3
	Total Price Including Tax				
	GrandTotal				