



**NATIONAL INSTITUTE OF TECHNOLOGY KARNATAKA, SURATHKAL**  
 (An Institute of National Importance, Established under NITSER Act, Government of India)  
 MANGALURU - 575 025, KARNATAKA STATE, INDIA  
 Website: www.nitk.ac.in

Ref. No.: 5213-SO/NITK-Estt.- Advt./2023/B1 - II Round

Date: 15<sup>th</sup> May, 2023

**RECRUITMENT OF SECURITY OFFICER (ON CONTRACT)**

The National Institute of Technology Karnataka (NITK), Surathkal is an Institute of National Importance, established by the Ministry of Education, Government of India imparts education in the field of Engineering, Science, and Management at UG, PG, and Ph.D. levels. The Institute invites applications from eligible Indian Nationals for the Security Officer position purely on a contract basis for a period of eleven (11) months, further extendable based on satisfactory performance.

<b>Name of the post</b>	Security Officer (On contract)
<b>No. of post</b>	01
<b>Age limit</b>	Preferably less than 45 years
<b>Consolidated Pay</b>	Salary commensurate with experience minimum of ₹40,000/- per month
<b>Essential Qualifications and Experience</b>	
<b>Academic</b>	<ul style="list-style-type: none"> <li>• Bachelor's Degree in any discipline from a recognized University/ Institute.</li> <li>• Knowledge of computer office applications like Word, Excel, PowerPoint, etc.</li> </ul>
<b>Experience</b>	<ul style="list-style-type: none"> <li>• A minimum of 05 years of experience in a supervisory position in the Army/ Central Paramilitary Forces in a Government Organization/ Educational/ Private Organization.</li> <li>• Ex-servicemen with armed forces or employees of serving, CRPF/ Central or State police/ CISF/ Para Military/ BSF personnel with arms license would be preferred. At least 03 years of experience in the Pay Level-5 should have discharged responsibilities in Government/ an Organization of national repute. Ability to lead subordinates and manage priorities on their own with decision-making capabilities.</li> </ul>
<b>Desirable Qualifications and Experience</b>	
<b>Academic</b>	<ul style="list-style-type: none"> <li>• Degree in Law from a recognized University/ Institute.</li> <li>• Bachelor's/ Master's Degree in Law.</li> <li>• Possessing a Diploma Certificate in Security Operations/ Fire Safety and Disaster Management from a University/ Institute/ Reputed Organization.</li> </ul>
<b>Experience</b>	<ul style="list-style-type: none"> <li>• Experience in Security contracts management.</li> <li>• Legal expertise with a background of handling court cases.</li> <li>• Handling emergency situations like Fire Fighting, Rescue Operations, Floods, Earthquakes, etc.</li> </ul>

**Sd/-**  
**Registrar**  
**NITK, Surathkal**

**GENERAL INSTRUCTIONS FOR THE POST OF SECURITY OFFICER (ON CONTRACT)**

1. The applicant will be responsible for the authenticity of submitted information, other documents, and photographs. Furnishing any false information and/ or suppression/ concealment of facts shall lead to rejection/ cancellation of selection/ recruitment.
2. Transgender candidates are required to upload/ attach a certificate/ identity proof issued by Government/ Competent Authority.
3. Any application without a copy (self-attested) of all relevant certificates/ testimonials is liable to be rejected.
4. Mere fulfilment of the required qualifications and experience does not entitle a candidate to be called for interview/ selection.
5. The Institute reserves the right to fill or not fill the positions.
6. The Screening Committee shall shortlist the eligible and most desirable candidates to be called for interview from amongst the applicants, based on specialization, availability of candidates, and requirements of the Institute. In doing so it shall not be bound by the options exercised by the applicants.
7. The Institute reserves the right to restrict the number of candidates for interview to a reasonable limit, on the basis of qualifications and experience higher than those prescribed in this advertisement.
8. Incomplete applications and applications not received within the due date shall be summarily rejected.
9. All original documents including valid ID Proof will have to be produced at the time of the interview for verification; otherwise, they may not be allowed to appear for the interview.
10. Selected candidate should be prepared to join duty within the time granted.
11. Interview call letters to eligible candidates will be issued to their E-Mail ID only. A list of eligible candidates called for Interview will be uploaded in the Institute website. No separate letter (Hard copy) will be sent for this purpose. Further, for any updates, subsequent amendments in the advertisement and results, please visit the Institute website regularly.
12. The candidate is responsible for the correctness of the information provided in the application. If it is found, at a later date, that any information given in the application is incorrect/ false, the candidature/ appointment is liable to be cancelled/ terminated.
13. Any dispute regarding the selection/ recruitment process will be subject to Courts/Tribunals having jurisdiction over Mangaluru.
14. Any canvassing by or on behalf of the candidates or to bring political or other outside influence with regards to their selection/ recruitment shall result in the disqualification of candidature.
15. NITK, Surathkal reserves the right to relax the eligibility criteria (if required) in the interest of NITK.

16. Checklist of documents (self-attested) to be submitted along with the hard copy application:
  - a. Self-Attested copies of all Degree Certificates and Mark sheets from 10<sup>th</sup> class onwards.
  - b. Self-Attested copies of experience certificates issued by the Competent Authorities/ any other relevant certificates/ testimonials.
  - c. Self-Attested copies of Community Certificates (SC/ST/OBC/EWS), and certificates for Persons with Disabilities (PwD) as per Government of India Norms. In case of OBC category candidates, the latest non-creamy layer certificate is essential (issued on or after 01<sup>st</sup> April, 2023).
  - d. Any other relevant information concerning your academic standing.
17. NITK, Surathkal has the right to cancel this advertisement without giving any notice at any time.
18. The Institute reserves the right to relax experience for persons with brilliant academic career/ specialized skills in exceptional cases, or in the case of persons already holding analogous positions in a Central Technical Institute/ Central University/ State Government.
19. No correspondence/ interim/ personal inquiries will be entertained from the candidates in connection with the process of selection/ interview.
20. Selected candidates will have to produce a medical fitness certificate from a Government Hospital prior to joining. They should be prepared to join duty within the specified time limit.
21. The selected candidate is required to participate and cover all Institute events even beyond normal working hours.
22. The decision of NITK, Surathkal in all matters related to this recruitment drive will be final and binding on all the candidates.
23. No TA/ DA will be paid to attend the selection process.
24. There will be a written/ practical test (if required).
25. Application duly signed along with self-attested photocopies of all relevant documents should be sent through Speed post/ Registered post in the sealed envelope super-scribed "Application for the position of Security Officer (On contract)" - Advertisement No. \_\_\_\_\_, dated \_\_\_\_\_, to the following address so as to reach on or before 23<sup>rd</sup> May, 2023 (Tuesday) by 05:00 P.M. Applications received after last date shall not be considered.
26. Address for sending the hardcopy of the application and relevant documents by Speed Post/ Registered Post is given below:

To: The Registrar,  
National Institute of Technology Karnataka (NITK), Surathkal,  
Mangaluru - 575 025,  
Karnataka, India.

**Sd/-**  
**Registrar**  
**NITK, Surathkal**