

NATIONAL INSTITUTE OF TECHNOLOGY KARNATAKA, SURATHKAL

P.O. SRINIVASNAGAR, MANGALURU-575025



MINUTES

OF THE 56th MEETING OF

FINANCE COMMITTEE

Date : October 06, 2023 (Friday)

Time : 03:30 PM

Venue: Conference Room (Room No. 112),
1st Floor, Shastri Bhavan – C Wing,
New Delhi / Google Meet.



राष्ट्रीय प्रौद्योगिकी संस्थान कर्नाटक, सुरत्कल

(राष्ट्रीय महत्व का संस्थान, भारत सरकार के एनआईटीएसआर अधिनियम के तहत स्थापित)

मंगलूरु - 575 025, कर्नाटक राज्य, भारत

NATIONAL INSTITUTE OF TECHNOLOGY KARNATAKA, SURATHKAL

(An Institute of National Importance, Established under NITSER Act, Govt. of India)

Mangaluru - 575 025, KARNATAKA, INDIA

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Minutes of the proceedings of 56th Meeting of the Finance Committee [FC] of National Institute of Technology Karnataka, Surathkal, held on 06-October-2023 (Friday) at 03:30PM in the Conference Room (Room No. 112), Shastri Bhavan, New Delhi; and through Video Conference.

Members Present:

	Name		Mode of participation
1	Prof. (Dr.) B. Ravi Director NITK, Surathkal.	Chairperson	In-person
2	Ms. Saumya Gupta, IAS (TR:2004) Joint Secretary (NITs), Dept. of Higher Education, Ministry of Education (Shiksha Mantralaya) Govt. of India, Room No.203, C – Wing Shastri Bhavan, New Delhi – 110001.	Member	In-person
3.	Shri Anil Kumar Director (Finance) Integrated Finance Bureau, Govt. of India, Ministry of Education (Shiksha Mantralaya) Shastri Bhavan, New Delhi – 110 001. Representative of: Sh. Sanjog Kapoor Joint Secretary & Financial Advisor Office of JS&FA, Integrated Finance Bureau, Ministry of Education (Shiksha Mantralaya) Govt. of India, Shastri Bhavan, New Delhi - 110 001.	Member	In-person
4	Ms. Veena Dunga Deputy Secretary (NITs) - Govt. of India Department of Higher Education Ministry of Education (Shiksha Mantralaya) Shastri Bhawan, New Delhi-110001.	Special Invitee	In-person

Name		Mode of participation
5.	Dr. Y. A. Narayanaswamy, Hon'ble Member, Karnataka Legislative Council No.461, 7th Cross, 4th Main, H.I.G. Dollar's Colony, RMV 2 nd Stage Bengaluru – 560094.	Special Invitee Through Video conference
6.	Shri Aprameya Radhakrishna CEO & Co-founder of Koo No.101, Van Gogh's Garden Kasturba Cross Road, Bengaluru – 560001.	Member Through Video Conference
7.	Prof. U. Shripathi Acharya Professor, Department of Electronics & Communication Engineering NITK, Surathkal.	Member In-person
8.	Dr. Vasudeva Madav Assistant Professor Department of Mechanical Engineering NITK, Surathkal.	Special Invitee In-person
9.	Shri K. Ravindranath Registrar NITK, Surathkal.	Secretary In-person

Chairperson welcomed all the members to the 56th meeting of the Finance Committee. While checking the quorum for the meeting, the Member-Secretary informed that he has received a communication from the State Government withdrawing its nominees from the BOG, namely, Dr. Y. A. Narayanaswamy and Shri Aprameya Radhakrishna, vide Notification No. ED.252 TEC 2021 (B) dated 03-10-2023. However, the State Government had not nominated its new members at the time of the 56th FC meeting. FC/BOG Chair and the members representing the MoE informed that they had not received the copy of the said notification. Given this, the Chairperson in consultation with MoE representatives, opined that the above two members should continue to participate as BoG members till further notification; accordingly, meeting links were sent to them. Dr. Y. A. Narayanaswamy participated in the proceedings of the FC as a special invitee.

On joining the meeting, Dr. Y.A. Narayanaswamy pointed out that during 72nd meeting of the BOG held on 11.09.2023, it had been decided to constitute an external committee to investigate the Registrar's appointment, but this resolution was absent in the draft minutes. The Chairperson informed that he was not aware of the history of this issue; and later found that it had already been referred to MoE vide letter No. NITK/2003-Estt./2021/B1, dated 15.04.2021. The Jt. Secretary of MoE opined that if a particular discussion was held with the permission of the Chairperson, then it had to be included. Accordingly, it was decided to modify the minutes of 72nd BoG to include the actual discussion and resolution in this regard, and to confirm that part of the minutes in the next BoG meeting.

Rames

After the above discussion, the committee began its deliberations on Agenda items.

56 FC Item No. 56.1	Reading and Confirmation of the Minutes of the 54th Meeting (09.05.2023) and 55th Meeting (30.06.2023) of the Finance Committee - Reg.
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56 FC Item No. 56.1.1	Reading and Confirmation of the Minutes of the 54th Meeting of the Finance Committee held on Tuesday, 09-May-2023 at 11:00AM in the Board Room, NITK, Surathkal; and through Video Conference [Google Meet] - Reg.
	The Minutes of 54 th Meeting of Finance Committee held on 09-May-2023 were read. Since no comments have been received, the Finance Committee resolved to confirm the Minutes.

56 FC Item No. 56.1.2	Reading and Confirmation of the Minutes of the 55th Meeting of the Finance Committee held on Friday, 30-June-2023 at 03:30PM in the Board Room, NITK, Surathkal; and through Video Conference [Google Meet]- Reg.
	The Minutes of 55 th Meeting of Finance Committee held on 30-June-2023 were read. Since no comments have been received, the Finance Committee resolved to confirm the Minutes.

56 FC Item No. 56.2	To consider the Report on Action Taken on the resolutions of the (i) 54th Meeting (09.05.2023); (ii) 55th Meeting (30.06.2023); and (iii) Approval obtained through Circulation of Agenda Note (July, 2023) of the Finance Committee – Reg.
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56 FC Item No. 56.2.1	To consider Report on Action Taken on the resolutions of the 54th Meeting of the Finance Committee held on Tuesday, 09-May-2023 at 11:00AM in the Board Room, NITK, Surathkal; and through Video Conference [Google Meet] – Reg.
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54FC Item No. 54.3.1	To consider the Re-allotment of budget during the financial year 2022-23 within the overall approved Budget Estimate 2022-23 - Reg.	Finance Committee noted and approved the report on action taken.
54FC Item No. 54.3.2	To consider and approve the purchase of 52-seater New Diesel Bus for the Institute - Reg.	Finance Committee noted and approved the report on action taken.
54FC Item No. 54.3.3	To consider the draft Fee Structure for B.Tech. Programme (I to IV year) for the academic year 2023-2024 – Reg.	Finance Committee noted and approved the report on action taken.

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54FC Item No. 54.3.4	To consider the 'Framework document to enable the appointment of Professor of Practice and Visiting/ Adjunct Faculty Members in NITK, Surathkal from India/ Abroad for short-term teaching assignments' approved by the 63rd (Special) Meeting of the Senate on 24.03.2023 (Friday) - Reg.	The FC noted that the matter is placed before the current FC meeting under 56 FC Item No.56.3.2 for discussion.
54FC Item No. 54.3.5	To consider the 'Constitution of Advisory Board for NITK/KREC Endowment Fund'-Reg.	The FC noted that the matter is placed before the current FC meeting under 56 FC Item No.56.3.3 for discussion.
54FC Item No. 54.3.6	To consider the recommendation of the 50 th B&WC meeting dated 20.04.2023; Demolition of old tile roofed AP-16, AP-17 and AP-18 staff quarters - Reg.	Finance Committee noted the report on action taken.
54FC Item No. 54.3.7	To consider the recommendation of the 50 th B&WC meeting dated 20.04.2023; Proposal of "Dedicated drinking water supply to NITK from MCC Storage Reservoir near Panambur" – Reg.	Finance Committee noted the report on action taken.
54FC Item No. 54.3.8	To consider the recommendation of the 50 th B&WC meeting dated 20.04.2023; To Leasing out the land of 5.50 Acres to NITK, ENGLISH MEDIUM SCHOOL – Approval - Reg.	Finance Committee noted the report on action taken.
54FC Item No. 54.3.9	HEFA term loan project (Window-I): To note the status of the work of "Construction of New Girls Hostel with modified 427 capacity (212 double occupancy + 3 single occupancy for differently-abled persons) [Block 6]"; and to consider approval for Kitchen Block.	Finance Committee noted that the present status of the work is placed before the current meeting under 56 FC Item No.56.3.8.
54FC Item No. 54.3.10	To consider the enhancement of telephone bill reimbursement - Reg.	Finance Committee noted the report on action taken. It was further resolved to drop this agenda item.
54FC Item No. 54.3.11	To consider for providing reimbursement of expenditure incurred for Briefcase / Office Bag / Ladies Purse to the entitled and fixing of monetary ceiling limit - Reg.	Finance Committee noted the report on action taken. It was further resolved to drop this agenda item.
54FC Item No. 54.3.12	To consider the ratification of sanction of enhanced rate of Dearness Allowance (DA) to the employees and Dearness Relief (DR) to the Pensioners/ Family Pensioners of this Institute with effect from 01.01.2023 - Reg.	Finance Committee noted and approved the report on action taken.

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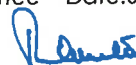
54FC Item No. 54.3.13	To note the status of the work of "Construction of SKY-TRACK (Foot over bridge) across National Highway -66 to connect eastern and western parts of the campus" - Reg.	Finance Committee noted that the value of work is ₹319 lakh and its present status is placed before the current meeting under 56 FC Item No.56.3.7.
54FC Item No. 54.3.14	HEFA term loan project (Window-I): To note the status of the work of "Construction of New building for School of Interdisciplinary Studies (to house different Centers of Excellence) and Central Research Facility (CRF)" - Reg.	Finance Committee noted the report on action taken.
54FC Item No. 54.3.15	To note the status of the work of "EWS Reservations - Construction of New Boys' Hostel of 200 triple occupancy rooms (Block No. 11)" [Grant-in-Aid – OH-35 – Shifted from HEFA Window – IV] - Reg.	Finance Committee noted that the value of work is ₹3788 lakh and its present status is placed before the current meeting under 56 FC Item No.56.3.9.
54FC Item No. 54.3.16	HEFA term loan project (Window – I): To note the status of the work of "Construction of Lecture Hall Complex – Block - D" - Reg.	Finance Committee noted that the value of work is ₹5929 lakh and its present status is placed before the current meeting under 56 FC Item No.56.3.10.
54FC Item No. 54.3.17	To note the status of work of "Extension of electrical lines to the Campus Residential area from the 33kV substation" [IRG – Staff Development Fund] - Reg.	Finance Committee noted that the value of work is ₹861 lakh and its present status is placed before the current meeting under 56 FC Item No.56.3.11.
54FC Item No. 54.3.18	To note the status of work of "Construction of building for Heavy Structural Testing Laboratory of Department of Civil Engineering" [Grant-in-Aid: OH-35 - Reg.	Finance Committee noted that the value of work is ₹738 lakh and its present status is placed under 56FC Item No.56.3.12.
54FC Item No. 54.3.19	To note the status of work of "Construction of Swimming Pool of size 50mx25m including dressing room, pump room, filtration system, electrical installations and Gallery" at an estimated cost of ₹796.00 lakh" [Grant-in-Aid: OH-35] - Reg.	Finance Committee noted that the present status of the work is placed before the current meeting under 56FC Item No.56.3.13.
54FC Item No. 54.3.20	To note the status of work of "Construction of 4th floor over Civil Engineering building (on Old Annex portion) with profile sheet roofing for the use as Drawing Hall for the Department of Civil Engineering" at an estimated cost of ₹55.00 lakh [Grant-in-Aid: OH-35] - Reg.	Finance Committee noted the report on action taken.

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54FC Item No. 54.3.21	To note the information on the loan disbursement taken from the HEFA Board towards Infrastructure projects (Till 31-March-2023) - Reg.	Finance Committee noted that present status of the work is placed before the current meeting under 56FC Item No.56.3.1
54FC Item No. 54.3.22	To note the approval received from the Ministry of Education and to consider the justification provided by the Librarian for the proposed work of "Construction of Library New Annex building (at the site of dismantled old building portion) (Estimate ₹13.97 crore)" under HEFA Window -I; and status of loan application with HEFA board) - Reg.	Finance Committee noted the report on action taken.
54FC Item No. 54.3.23	To consider the Adoption of the Payment of Gratuity Act, 1972 in respect of the employees covered under the New Pension Scheme (NPS) and to consider the payment/ release of Service Gratuity Amount as per the Payment of Gratuity Act, 1972 in respect of the NPS employees, who expired while in Service and who were relieved from the Institute Service by tendering Resignation/ Technical Resignation - Reg.	Finance Committee noted and approved the report on action taken.

56 FC Item No. 56.2.2	To consider Report on Action Taken on the resolutions of the 55th Meeting of the Finance Committee held on Friday, 30-June-2023 at 03:30PM in the Board Room, NITK, Surathkal; and through Video Conference [Google Meet]– Reg.
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55FC Item No. 55.3.1	To consider the Draft Annual Accounts of the Institute for the year 2022-23 - Reg.	Finance Committee noted the report on action taken.
55FC Item No. 55.3.2	To consider the Proposal of "Dedicated drinking water supply to NITK from MCC Storage Reservoir near Panambur" - Reg.	Finance Committee noted the report on action taken. The Finance Committee suggested that the Institute should request the State Government to provide electricity and water connections up to the boundary of the central government institute and pursue the matter with the State Govt.



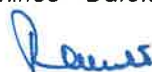
56 FC Item No. 56.2.3	To consider Report on Action Taken on the resolution of the Finance Committee approved by Circulation of Agenda Note among the Hon'ble members [In the month of July, 2023] - Reg.
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FC Agenda Item No. 1:	To consider the Revised Annual Accounts of the Institute for the year 2022-23 - Reg.	Finance Committee noted the report on action taken. Finance Committee noted that the C&AG Certified Annual Accounts 2022-23 is placed under the present meeting vide 56 FC Item No.56.3.1.
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56 FC Item No. 56.3	To consider the Items placed before the present (56 th) Meeting of the Finance Committee [Meeting dated 06-October-2023] - Reg.
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ITEMS FOR APPROVAL:

56 FC Item No. 56.3.1	<p>To consider the Certified Annual Accounts of the Institute for the year 2022-23 - Reg.</p> <p>The Finance Committee noted the contents of the Agenda note. The Hon'ble members of the FC wanted to know the details of numerical figures under different heads, such as the sudden increase in interest accrued on Institute corpus funds, and nil income under Testing & Consultancy in the previous FY. The Registrar was unable to immediately recall certain figures in the Annual Accounts in the absence of Joint Registrar (Finance) who was not able to physically participate in the meeting due to personal reasons. The Jt. Secretary remarked that the Registrar, being the Member-Secretary of the FC, should have been aware of and should be in a position explain the key figures in the Institute Accounts.</p> <p>Director (Finance), Integrated Finance Bureau, MoE asked the Registrar to furnish the details of the current Chartered Accountant (C.A), including the number of years the C.A. has been auditing the Institute accounts and details of the Tender process for selecting the C.A. The FC noted that the Institute has not changed its C.A since a long time and insisted that a new C.A. from the CAG approved list may be engaged for examining the institute accounts with immediate effect.</p> <p>After discussions, the following resolutions were passed:</p> <p>"1. The Institute must immediately change the Chartered Accountant as per GFR norms, after ensuring that the empaneled C.A. firm is in CAG list. Further, the C.A. firm must be changed every three years."</p> <p>"2. The Institute must submit detailed explanations for the queries raised by the FC members before the confirmation of the FC/BoG minutes."</p> <p>[Action Owner: Joint Registrar Timeframe: [Immediately after the confirmation of the FC/BoG minutes.]</p>
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56 FC Item No. 56.3.2	To consider the 'Framework document to enable the appointment of Professor of Practice and Visiting/ Adjunct Faculty Members in NITK, Surathkal from India/ Abroad for short-term teaching assignments' approved by the 63 rd (Special) Meeting of the Senate held on 24.03.2023 (Friday) at 04:00PM - Reg.
	The Finance Committee noted the contents of the Agenda note. The Director, NITK informed that a fresh agenda note would be placed in the subsequent meetings with more details. Hence, no discussion on the present agenda note took place.
	[Action Owner: Dean (FW) Timeframe: On confirmation of the Minutes.]


56 FC Item No. 56.3.3	To consider the 'Constitution of Advisory Board for NITK/KREC Endowment Fund' - Reg.
	The Finance Committee noted the contents of the Agenda note. The Director, NITK informed that a fresh agenda note would be placed in the subsequent meetings with more details. Hence, no discussion on the present agenda note took place.
	[Action Owner: Dean (ACR) Timeframe: On confirmation of the Minutes.]

56 FC Item No. 56.3.4	To consider the Senate-approved proposal to start new M.Tech programme on M.Tech in Power Electronics and Control (PE&C) in the Department of Electrical and Electronics Engineering – Reg.
	The Finance Committee noted the contents of the Agenda note. The FC further noted that no additional financial commitment is involved in starting the new MTech program.
	After discussions, the following resolution was passed:
	"The Finance Committee resolved to recommend to the BOG for approving the start new M.Tech programme on M.Tech in Power Electronics and Control (PE&C) in the Department of Electrical and Electronics Engineering, as recommended by the Senate of the Institute."
	[Action Owner: Dean (Academic) Timeframe: On confirmation of the Minutes.]



56 FC Item No. 56.3.5	<p>To consider the MoE order F. No. 33-2/2023-TS-III-Part (1) dated 13.09.2023 regarding the revision of emoluments and guidelines on service conditions for research personnel engaged in R&D programme of the Central Government Departments/ Agencies – Reg.</p>
	<p>The Finance Committee noted the contents of Agenda note. After discussions, the following resolution was passed:</p> <p>“The Finance Committee resolved to recommend to the BOG for approving the implementation of MoE order F. No. 33-2/2023-TS-III-Part (1) dated 13.09.2023 regarding the revision of emoluments and guidelines on service conditions for research personnel engaged in R&D programmes of the Central Government Departments/ Agencies”.</p> <p>[Action Owner: Dean (Academic)/ Joint Registrar Timeframe: On confirmation of the Minutes.]</p>

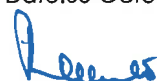
56 FC Item No. 56.3.6	<p>To consider the recommendation of the 51st B&WC meeting dated 11-09-2023: To grant Administrative Approval and Expenditure sanction for the work of - Design, Supply, Installing, testing, Commissioning, of Three 15 passenger (1,020kg) capacity capsule elevators with comprehensive maintenance after warranty period) including dismantling of existing elevators at Mega Hostel (G+6 floors) Tower -1(Lift No-MH-401), Tower-2(MH-403) and Tower -3(Lift No MH-406) at an estimated cost of Rs.84.00 Lakh – Approval– Reg.</p>
	<p>The Finance Committee noted the contents of the agenda note and recommendations of the 51st meeting dated 11-09-2023 of the B&WC. The FC further noted that the expenditure of the above work is proposed to be met out from GOI Grant in-Aid (OH-35).</p> <p>After discussions on the matter, the Finance Committee passed the following resolution:</p> <p>“The Finance Committee resolved to recommend to the BOG for granting Administrative Approval and Expenditure Sanction [AA&ES] in respect of the above work, at an estimated cost of ₹84.00 lakh [Rupees Eighty-four lakh only] and to execute the work through the Institute’s in-house arrangement of Works Establishment section duly adhering to CPWD Works Manual”.</p> <p>[Action Owner: Registrar/ Dean (P&D). Timeframe: On confirmation of the minutes]</p>



56 FC Item No. 56.3.7	To note the status of the work of “Construction of SKY-TRACK (Foot over bridge) across National Highway-66 to connect eastern and western parts of the campus” – Reg.
	<p>The Finance Committee noted the status of the project as reported in the Agenda note.</p> <p>[Action owner : Dean (P&D) Timeframe : On confirmation of the minutes]</p>

56 FC Item No. 56.3.8	HEFA term loan project (Window-I): To note the status of the work of “Construction of New Girls Hostel with modified 427 capacity (212 double occupancy + 3 single occupancy for differently abled persons) [Block No. 6 - Sowparnika]” – Reg.
	<p>The Finance Committee noted the status of the project as reported in the Agenda note.</p> <p>[Action Owner: Dean (P&D) Timeframe: On confirmation of the minutes.]</p>

56 FC Item No. 56.3.9	Status of the work of “EWS Reservations - Construction of New Boys’ Hostel of 200 triple occupancy rooms (Block No. 11)” [Grant-in-Aid – OH-35 – Shifted from HEFA Window – IV] - Reg.
	<p>The Finance Committee noted the status of the project as reported in the Agenda note.</p> <p>The Director, NITK, informed that though the building construction is completed and partially occupied, there was some issue with sewer line connection, which is being sorted out.</p> <p>[Action Owner: Registrar & the Dean (P&D) Timeframe: On confirmation of the minutes.]</p>



56 FC Item No. 56.3.10	HEFA term loan project (Window-I): To note the status of the work of “Construction of Lecture Hall Complex – Block - D” - Reg.
	<p>The Finance Committee noted the status of the project as reported in the Agenda note.</p> <p>The FC suggested to form an internal committee of expert professors to review the quality and status of the construction work on a monthly basis. The Institute must ensure that there shall not be any additional expenditure on account of price escalation due to delay in project completion.</p> <p>[Action Owner: Dean (P&D) Timeframe: On confirmation of the minutes.]</p>

56 FC Item No. 56.3.11	To note the status of work of “Extension of electrical lines to the Campus Residential area from the 33kV substation” [IRG – Staff Development Fund] - Reg.
	<p>The Finance Committee noted the status of the project as reported in the Agenda note.</p> <p>The FC suggested the Institute that the Institute must pursue the pending tendering process with the CPWD and to ensure floating of tender immediately.</p> <p>[Action Owner: Dean (P&D) Timeframe: On confirmation of the minutes.]</p>

56 FC Item No. 56.3.12	To note the status of work of “Construction of building for Heavy Structural Testing Laboratory of Department of Civil Engineering” [Grant-in-Aid: OH-35] - Reg.
	<p>The Finance Committee noted the status of the project as reported in the Agenda note.</p> <p>Since only administrative approval of preliminary estimate is received, the first installment of 10% of the total project cost was to be deposited with CPWD. The second installment is to be deposited only after awarding the work to the contractor by CPWD. According to Rule 62 (3) of GFR, 2017, the rush of expenditure, particularly in the financial year's closing months, is regarded as a breach of financial propriety.</p> <p>The FC opined that parking of the funds in CPWD Accounts is not allowed and such lapses should be prevented in future.</p> <p>The FC also suggested that the Institute must pursue the pending tendering process with the CPWD and ensure the floating of tender immediately.</p> <p>[Action Owner: Dean (P&D) Timeframe: On confirmation of the minutes.]</p>



56 FC Item No. 56.3.13	To note the status of work of “Construction of Swimming Pool of size 50mx25m including dressing room, pump room, filtration system, electrical installations and Gallery” at an estimated cost of Rs.796.00 lakh” [Debit head: Alumni contribution/ Sports Fund/ Institute IRG] – Reg.
	<p>The Finance Committee noted the status of the project as reported in the Agenda note.</p> <p>[Action owner : Dean (P&D) Timeframe : NA]</p>

56 FC Item No. 56.3.14	To note the information on the loan disbursement taken from the HEFA Board towards Infrastructure projects (Till 30-September-2023) - Reg.
	<p>The Finance Committee noted the details of loan disbursement obtained from the HEFA Board, as reported in the Agenda note.</p> <p>[Action owner : Dean (P&D) Timeframe : NA]</p>

56 FC Item No. 56.3.15	Any other item with the permission of the Chair
	No other matter was considered for discussion.

With the above, the meeting concluded by giving thanks to the Chair.



(Ravindranath K)
Registrar and
Member Secretary – FC,
NITK, Surathkal.



(B. Ravi)
Director and
Member – FC,
NITK, Surathkal.



(B. Ravi)
Chairperson – Finance Committee,
NITK, Surathkal.