



Bid Number/बोली क्रमांक (बिड संख्या)<sup>:</sup> GEM/2024/B/4754120 Dated/दिनांक : 12-03-2024

# Bid Document/ बिड दस्तावेज़

Bid C	Details/बिड विवरण
Bid End Date/Time/बिड बंद होने की तारीख/समय	23-03-2024 11:00:00
Bid Opening Date/Time/बिंड खुलने की तारीख/समय	23-03-2024 11:30:00
Bid Offer Validity (From End Date)/बिड पेशकश वैधता (बंद होने की तारीख से)	180 (Days)
Ministry/State Name/मंत्रालय/राज्य का नाम	Ministry Of Education
Department Name/विभाग का नाम	Department Of Higher Education
Organisation Name/संगठन का नाम	National Institute Of Technology (nit)
Office Name/कार्यालय का नाम	Karnataka, Surathkal, Mangaluru
Total Quantity/कुल मात्रा	3011
ltem Category/मद केटेगरी	Plain Copier Paper (V2) as per IS 14490 (Q4), Ball Point Pens as per IS 3705 (Q4), Binder Clips (V2) (Q3), Box File (Q4), Gel Pen (V2) (Q4), Eraser (Q4), Glue Stick (V2) (Q4), Pencil box (Q4), manual pencil sharpener (Q3), Permanent Marker Pen (Q4), Sticky Notepad (Q3), Stapler Pin / Staples (V2) (Q4), Highlighter Pen (Q4), stamp pads (Q4), Air Freshener Liquid (Q4), Staplers (V2) (Q3), Transparent Tape (V2) (Q4), Clips, Paper as per IS 5650 (Q4), Cleaning Duster (V2) (Q4), Glass Cleaner, Liquid (V2) as per IS 8540 (Q4), Correspondence Envelopes (V2) (Q4), Diaries Printed - Plain - Register (Q4)
Minimum Average Annual Turnover of the bidder (For 3 Years)/बिडर का न्यूनतम औसत वार्षिक टर्नओवर (3 वर्षों का)	3 Lakh (s)
OEM Average Turnover (Last 3 Years)/मूल उपकरण निर्माता का औसत टर्नओवर (गत 3 वर्षों का)	3 Lakh (s)
Years of Past Experience Required for same/similar service/उन्हीं/समान सेवाओं के लिए अपेक्षित विगत अनुभव के वर्ष	2 Year (s)
MSE Exemption for Years Of Experience/अनुभव के वर्षों से एमएसई छ्ट/ and Turnover/टर्नओवर के लिए एमएसई को छूट प्राप्त है	Yes
Startup Exemption for Years Of Experience/अनुभव के वर्षों से स्टार्टअप छूट/ and Turnover/ टर्नओवर के लिए स्टार्टअप को छूट प्राप्त है	Yes

Bid Details/बिड विवरण			
Document required from seller/विक्रेता से मांगे गए दस्तावेज़	Experience Criteria, Past Performance, Bidder Turnover, Certificate (Requested in ATC), OEM Authorization Certificate, OEM Annual Turnover, Additional Doc 1 (Requested in ATC), Compliance of BoQ specification and supporting document *In case any bidder is seeking exemption from Experience / Turnover Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer		
Past Performance/विगत प्रदर्शन	20 %		
Bid to RA enabled/बिंड से रिवर्स नीलामी सक्रिय किया	No		
Type of Bid/बिंड का प्रकार	Two Packet Bid		
Primary product category	Diaries Printed - Plain - Register		
Time allowed for Technical Clarifications during technical evaluation/तकनीकी मूल्यांकन के दौरान तकनीकी स्पष्टीकरण हेतु अनुमत समय	2 Days		
Inspection Required (By Empanelled Inspection Authority / Agencies preregistered with GeM)	No		
Estimated Bid Value/अनुमानित बिड मूल्य	75000		
Evaluation Method/मूल्यांकन पद्धति	Total value wise evaluation		
EMD Detail/ईएमडी विवरण			
Required/आवश्यकता	No		
ePBG Detail/ईपीबीजी विवरण			
Required/आवश्यकता	No		
Splitting/विभाजन Bid splitting not applied/बोली विभाजन लागू नहीं किया गया.			
MII Purchase Preference/एमआईआई खरीद वरीयता			
MII Purchase Preference/एमआईआई खरीद वरीयता No			
MSE Purchase Preference/एमएसई खरीद वरीयता			
MSE Purchase Preference/एमएसई खरीद वरीयता	Yes		
	IL		

- 1. If the bidder is a Micro or Small Enterprise as per latest definitions under MSME rules, the bidder shall be exempted from the requirement of "Bidder Turnover" criteria and "Experience Criteria" subject to meeting of quality and technical specifications. If the bidder is OEM of the offered products, it would be exempted from the "OEM Average Turnover" criteria also subject to meeting of quality and technical specifications. In case any bidder is seeking exemption from Turnover / Experience Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer.
- 2. If the bidder is a Startup, the bidder shall be exempted from the requirement of "Bidder Turnover" criteria and "Experience Criteria" subject to their meeting of quality and technical specifications. If the bidder is OEM of the offered products, it would be exempted from the "OEM Average Turnover" criteria also subject to meeting of quality and technical specifications. In case any bidder is seeking exemption from Turnover / Experience Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer.
- 3. The minimum average annual financial turnover of the bidder during the last three years, ending on 31st March of the previous financial year, should be as indicated above in the bid document. Documentary evidence in the form of certified Audited Balance Sheets of relevant periods or a certificate from the Chartered Accountant / Cost Accountant indicating the turnover details for the relevant period shall be uploaded with the bid. In case the date of constitution / incorporation of the bidder is less than 3-year-old, the average turnover in respect of the completed financial years after the date of constitution shall be taken into account for this criteria.
- 4. Experience Criteria: In respect of the filter applied for experience criteria, the Bidder or its OEM {themselves or through reseller(s)} should have regularly, manufactured and supplied same or similar Category Products to any Central / State Govt Organization / PSU / Public Listed Company for number of Financial years as indicated above in the bid document before the bid opening date. Copies of relevant contracts to be submitted along with bid in support of having supplied some quantity during each of the Financial year. In case of bunch bids, the category of primary product having highest value should meet this criterion.
- 5. OEM Turn Over Criteria: The minimum average annual financial turnover of the OEM of the offered product during the last three years, ending on 31st March of the previous financial year, should be as indicated in the bid document. Documentary evidence in the form of certified Audited Balance Sheets of relevant periods or a certificate from the Chartered Accountant / Cost Accountant indicating the turnover details for the relevant period shall be uploaded with the bid. In case the date of constitution / incorporation of the OEM is less than 3 year old, the average turnover in respect of the completed financial years after the date of constitution shall be taken into account for this criteria.
- 6. Purchase preference to Micro and Small Enterprises (MSEs): Purchase preference will be given to MSEs as defined in Public Procurement Policy for Micro and Small Enterprises (MSEs) Order, 2012 dated 23.03.2012 issued by Ministry of Micro, Small and Medium Enterprises and its subsequent Orders/Notifications issued by concerned Ministry. If the bidder wants to avail the Purchase preference, the bidder must be the manufacturer of the offered product in case of bid for supply of goods. Traders are excluded from the purview of Public Procurement Policy for Micro and Small Enterprises. In respect of bid for Services, the bidder must be the Service provider of the offered Service. Relevant documentary evidence in this regard shall be uploaded along with the bid in respect of the offered product or service. If L-1 is not an MSE and MSE Seller (s) has/have guoted price within L-1+ 15% (Selected by Buyer)of margin of purchase preference /price band defined in relevant policy, such Seller shall be given opportunity to match L-1 price and contract will be awarded for 25%(selected by Buyer) percentage of total QUANTITY. The buyers are advised to refer the OM No.F.1/4/2021-PPD dated 18.05.2023 OM No.1 4 2021 PPD dated 18.05.2023 for compliance of Concurrent application of Public Procurement Policy for Micro and Small Enterprises Order, 2012 and Public Procurement (Preference to Make in India) Order, 2017. 7. Estimated Bid Value indicated above is being declared solely for the purpose of guidance on EMD amount and for determining the Eligibility Criteria related to Turn Over, Past Performance and Project / Past Experience etc. This has no relevance or bearing on the price to be quoted by the bidders and is also not going to have any impact on bid participation. Also this is not going to be used as a criteria in determining reasonableness of quoted prices which would be determined by the buyer based on its own assessment of reasonableness and based on competitive prices received in Bid / RA process.
- 8. Past Performance: The Bidder or its OEM {themselves or through re-seller(s)} should have supplied same or similar Category Products for 20% of bid quantity, in at least one of the last three Financial years before the bid opening date to any Central / State Govt Organization / PSU / Public Listed Company. Copies of relevant contracts (proving supply of cumulative order quantity in any one financial year) to be submitted along with bid in support of quantity supplied in the relevant Financial year. In case of bunch bids, the category related to primary product having highest bid value should meet this criterion.

#### Plain Copier Paper (V2) As Per IS 14490 ( 10 ream )

Technical Specifications/तकनीकी विशिष्टियाँ

# \* As per GeM Category Specification/जेम केटेगरी विशिष्टि के अनुसार

Specification	Specification Name/विशिष्टि का नाम	Bid Requirement/बिंड के लिए आवश्यक (Allowed Values)/अनुमत मूल्य
GENERAL REQUIREMENT	Technical specification of plain copier paper	BIS specification no. IS 14490:2018 (with latest amendment)
	Grammage (Substance ) of plain copier paper	75 g per square metre
	Sizes	A3
	The product conforming to the requirement of ECO-Mark	Yes, No
PACKAGING	Number of sheets in a ream	500 sheets
TESTING AND CERTIFICATION	BIS marked	Yes (As Per Gazette Notification CG-DL-E-30062020- 220281 - copy Attached)
	Availability of Test Report from Designated AHSP / NABL / ILAC accredited or Central Government Lab to prove conformity of products to the specification	Yes

# Additional Specification Documents/अतिरिक्त विशिष्टि दस्तावेज़

Verified and Signed Tp document	<u>View</u>
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# Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्रा

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	Rakesh Kumar	575025,NATIONAL INSTITUTE OF TECHNOLOGY KARNATAKA SURATHKAL SRINIVASANAGAR	10	15

# Ball Point Pens As Per IS 3705 (300 pieces)

Technical Specifications/तकनीकी विशिष्टियाँ

# \* As per GeM Category Specification/जेम केटेगरी विशिष्टि के अनुसार

Specification	Specification Name/विशिष्टि का नाम	Bid Requirement/बिड के लिए आवश्यक (Allowed Values)/अनुमत मूल्य
GENERIC (PENS)	Technical specification of ball point pens	Conforming to IS: 3705-1980 (Reaffirmed 2020)
	Type of ball points	Desk type ball point pens
GENERIC (REFILLS)	Technical specification of ball point pen refills	Conforming to IS: 3707 - 1984 (Reaffirmed 2020)
	Colour of ink	Blue
	Refill ball diameters	0.7 mm
	Agreed to provide an advance sample (Yes, for buyer's approval before, the commencement of supply (Applicable in case order's placed against BID and not applicable in case of direct buying))	Yes, N.A
MATERIAL(PENS)	The material used in the manufacture of ball point pens	Plastics
CERTIFICATION	BIS mark for pens	Yes, No

# Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्रा

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	Rakesh Kumar	575025,NATIONAL INSTITUTE OF TECHNOLOGY KARNATAKA SURATHKAL SRINIVASANAGAR	300	15

# Ball Point Pens As Per IS 3705 ( 100 pieces )

Technical Specifications/तकनीकी विशिष्टियाँ

Specification	Specification Name/विशिष्टि का नाम	Bid Requirement/बिंड के लिए आवश्यक (Allowed Values)/अनुमत मूल्य
GENERIC (PENS)	Technical specification of ball point pens	Conforming to IS: 3705-1980 (Reaffirmed 2020)
	Type of ball points	Desk type ball point pens
GENERIC (REFILLS)	Technical specification of ball point pen refills	Conforming to IS: 3707 - 1984 (Reaffirmed 2020)
	Colour of ink	Red
	Refill ball diameters	0.7 mm
	Agreed to provide an advance sample (Yes, for buyer's approval before, the commencement of supply (Applicable in case order's placed against BID and not applicable in case of direct buying))	Yes, N.A
MATERIAL(PENS)	The material used in the manufacture of ball point pens	Plastics
CERTIFICATION	BIS mark for pens	Yes, No

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	Rakesh Kumar	575025,NATIONAL INSTITUTE OF TECHNOLOGY KARNATAKA SURATHKAL SRINIVASANAGAR	100	15

# Ball Point Pens As Per IS 3705 ( 100 pieces )

# Technical Specifications/तकनीकी विशिष्टियाँ

	Specification	Specification Name/विशिष्टि का	Bid Requirement/बिड के लिए आवश्यक (Allowed
		नाम	Values)/अनुमत मूल्य
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Specification	Specification Name/विशिष्टि का नाम	Bid Requirement/बिंड के लिए आवश्यक (Allowed Values)/अनुमत मूल्य
GENERIC (PENS)	Technical specification of ball point pens	Conforming to IS: 3705-1980 (Reaffirmed 2020)
	Type of ball points	Desk type ball point pens
GENERIC (REFILLS)	Technical specification of ball point pen refills	Conforming to IS: 3707 - 1984 (Reaffirmed 2020)
	Colour of ink	Black
	Refill ball diameters	0.7 mm
	Agreed to provide an advance sample (Yes, for buyer's approval before, the commencement of supply (Applicable in case order's placed against BID and not applicable in case of direct buying))	Yes, N.A
MATERIAL(PENS)	The material used in the manufacture of ball point pens	Plastics
CERTIFICATION	BIS mark for pens	Yes, No

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	Rakesh Kumar	575025,NATIONAL INSTITUTE OF TECHNOLOGY KARNATAKA SURATHKAL SRINIVASANAGAR	100	15

# Binder Clips (V2) ( 300 packet )

# Technical Specifications/तकनीकी विशिष्टियाँ

Specification	Specification Name/विशिष्टि का नाम	Bid Requirement/बिंड के लिए आवश्यक (Allowed Values)/अनुमत मूल्य	
Type and Material	Types of Clips	Two hinged wire handles and a spring	

Specification	Specification Name/विशिष्टि का नाम	Bid Requirement/बिंड के लिए आवश्यक (Allowed Values)/अनुमत मूल्य	
	Material of Handle	Hard drawn steel wire	
DimensionS	Width (in mm)	19	
	Overall Height (in mm)	25	
Packaging	Type of Packaging Cardboard		
	Quantity per pack 12		

Specification Parameter Name	Bid Requirement (Allowed Values)
Size:	19 MM
Quantity per pack : 12, Total No. of Pack: 25, Total No. of Binder Clips : 300 Nos.	Quantity per pack : 12, Total No. of Pack: 25, Total No. of Binder Clips : 300 Nos.

<sup>\*</sup> Bidders offering must also comply with the additional specification parameters mentioned above.

### Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्रा

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती / रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	Rakesh Kumar	575025,NATIONAL INSTITUTE OF TECHNOLOGY KARNATAKA SURATHKAL SRINIVASANAGAR	300	15

# Binder Clips (V2) ( 300 packet )

### Technical Specifications/तकनीकी विशिष्टियाँ

Specification	Specification Name/विशिष्टि का नाम	Bid Requirement/बिड के लिए आवश्यक (Allowed Values)/अनुमत मूल्य	
Type and Material	Types of Clips	Two hinged wire handles and a spring	
	Material of Handle	Hard drawn steel wire	
DimensionS	Width (in mm)	32	

Specification	Specification Name/विशिष्टि का नाम	Bid Requirement/बिंड के लिए आवश्यक (Allowed Values)/अनुमत मूल्य	
	Overall Height (in mm)	44	
Packaging	Type of Packaging	Cardboard, Plastic Container	
	Quantity per pack	12	

Specification Parameter Name	Bid Requirement (Allowed Values)
Size:	32
Quantity per pack : 12, Total No. of Pack: 25, Total No. of Binder Clips : 300 Nos.	Quantity per pack : 12, Total No. of Pack: 25, Total No. of Binder Clips : 300 Nos.

<sup>\*</sup> Bidders offering must also comply with the additional specification parameters mentioned above.

# Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्रा

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	Rakesh Kumar	575025,NATIONAL INSTITUTE OF TECHNOLOGY KARNATAKA SURATHKAL SRINIVASANAGAR	300	15

# Binder Clips (V2) ( 300 packet )

### Technical Specifications/तकनीकी विशिष्टियाँ

Specification	Specification Name/विशिष्टि का नाम	Bid Requirement/बिंड के लिए आवश्यक (Allowed Values)/अनुमत मूल्य		
Type and Material	Types of Clips	Two hinged wire handles and a spring		
	Material of Handle	Hard drawn steel wire		
DimensionS	Width (in mm)	51		
	Overall Height (in mm)	66		
Packaging	Type of Packaging	Cardboard		

Specification	Specification Name/विशिष्टि का नाम	Bid Requirement/बिंड के लिए आवश्यक (Allowed Values)/अनुमत मूल्य
	Quantity per pack	12

Specification Parameter Name	Bid Requirement (Allowed Values)		
Size:	51 MM		
Quantity per pack : 12, Total No. of Pack: 25, Total No. of Binder Clips : 300 Nos.	Quantity per pack : 12, Total No. of Pack: 25, Total No. of Binder Clips : 300 Nos.		

<sup>\*</sup> Bidders offering must also comply with the additional specification parameters mentioned above.

# Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्रा

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	Rakesh Kumar	575025,NATIONAL INSTITUTE OF TECHNOLOGY KARNATAKA SURATHKAL SRINIVASANAGAR	300	15

# Binder Clips (V2) ( 300 packet )

### Technical Specifications/तकनीकी विशिष्टियाँ

Specification	Specification Name/विशिष्टि का नाम	Bid Requirement/बिंड के लिए आवश्यक (Allowed Values)/अनुमत मूल्य
Type and Material	Types of Clips	Two hinged wire handles and a spring
	Material of Handle	Hard drawn steel wire
DimensionS	Width (in mm)	41
	Overall Height (in mm)	63
Packaging	Type of Packaging	Cardboard
	Quantity per pack	12

Specification Parameter Name	Bid Requirement (Allowed Values)	
Size:	41 MM	
Quantity per pack : 12, Total No. of Pack: 25, Total No. of Binder Clips : 300 Nos.	Quantity per pack : 12, Total No. of Pack: 25, Total No. of Binder Clips : 300 Nos.	

<sup>\*</sup> Bidders offering must also comply with the additional specification parameters mentioned above.

### Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्रा

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	Rakesh Kumar	575025,NATIONAL INSTITUTE OF TECHNOLOGY KARNATAKA SURATHKAL SRINIVASANAGAR	300	15

# Box File (36 pieces)

# Technical Specifications/तकनीकी विशिष्टियाँ

\* As per GeM Category Specification/जेम केटेगरी विशिष्टि के अनुसार

Specification	Specification Name/विशिष्टि का	Bid Requirement/बिंड के लिए आवश्यक (Allowed
Specification	नाम	Values)/अनुमत मूल्य

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन	
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S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	Rakesh Kumar	575025,NATIONAL INSTITUTE OF TECHNOLOGY KARNATAKA SURATHKAL SRINIVASANAGAR	36	15

# Gel Pen (V2) (150 pieces)

# Technical Specifications/तकनीकी विशिष्टियाँ

\* As per GeM Category Specification/जेम केटेगरी विशिष्टि के अनुसार

Specification	Specification Name/विशिष्टि का नाम	Bid Requirement/बिंड के लिए आवश्यक (Allowed Values)/अनुमत मूल्य		
GENERAL	Type of Ink	Water-based gel containing pigments (powder)		
REQUIREMENT	Ink Color	Blue		
	The refill shall write a continuous line of (Minimum)	2000 meters		
	Line width/Tip sizes	0.75		
MATERIAL Pen Barrel made of		Plastic		
	Material of Tube (Ink Container)	Plastic		

# Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्रा

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती / रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	Rakesh Kumar	575025,NATIONAL INSTITUTE OF TECHNOLOGY KARNATAKA SURATHKAL SRINIVASANAGAR	150	15

# Gel Pen (V2) ( 100 pieces )

Technical Specifications/तकनीकी विशिष्टियाँ

Specification	Specification Name/विशिष्टि का नाम	Bid Requirement/बिंड के लिए आवश्यक (Allowed Values)/अनुमत मूल्य
GENERAL	Type of Ink	Water-based gel containing pigments (powder)
REQUIREMENT	Ink Color	Red
	The refill shall write a continuous line of (Minimum)	750 meters
	Line width/Tip sizes	0.6
MATERIAL	Pen Barrel made of	Plastic
	Material of Tube (Ink Container)	Plastic

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	Rakesh Kumar	575025,NATIONAL INSTITUTE OF TECHNOLOGY KARNATAKA SURATHKAL SRINIVASANAGAR	100	15

# Gel Pen (V2) ( 100 pieces )

# Technical Specifications/तकनीकी विशिष्टियाँ

Specification	Specification Name/विशिष्टि का नाम	Bid Requirement/बिड के लिए आवश्यक (Allowed Values)/अनुमत मूल्य
GENERAL	Type of Ink	Acid Free
REQUIREMENT	Ink Color	Black
	The refill shall write a continuous line of (Minimum)	500 meters
	Line width/Tip sizes	0.5
MATERIAL	Pen Barrel made of	Plastic

Specification	Specification Name/विशिष्टि का नाम	Bid Requirement/बिंड के लिए आवश्यक (Allowed Values)/अनुमत मूल्य
	Material of Tube (Ink Container)	Plastic

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	Rakesh Kumar	575025,NATIONAL INSTITUTE OF TECHNOLOGY KARNATAKA SURATHKAL SRINIVASANAGAR	100	15

# Eraser ( 50 packet )

# Technical Specifications/तकनीकी विशिष्टियाँ

\* As per GeM Category Specification/जेम केटेगरी विशिष्टि के अनुसार

Specification	Specification Name/विशिष्टि का नाम	Bid Requirement/बिंड के लिए आवश्यक (Allowed Values)/अनुमत मूल्य
Other Properties Number of Eraser per pack (nos)		10, 20

### **Additional Specification Parameters - Eraser ( 50 packet )**

Specification Parameter Name	Bid Requirement (Allowed Values)
Total Number of Eraser required: 50 Pieces, Number of Eraser in 1 Packet: 10 Pieces. Total Number of Packet: 05 Packets	Total Number of Eraser required: 50 Pieces, Number of Eraser in 1 Packet: 10 Pieces. Total Number of Packet : 05 Packets

<sup>\*</sup> Bidders offering must also comply with the additional specification parameters mentioned above.

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	Rakesh Kumar	575025,NATIONAL INSTITUTE OF TECHNOLOGY KARNATAKA SURATHKAL SRINIVASANAGAR	50	15

### Glue Stick (V2) (50 set)

### Technical Specifications/तकनीकी विशिष्टियाँ

\* As per GeM Category Specification/जेम केटेगरी विशिष्टि के अनुसार

Specification	Specification Name/विशिष्टि का नाम	Bid Requirement/बिंड के लिए आवश्यक (Allowed Values)/अनुमत मूल्य
Packing	No of sticks in a Set	Set of 5, Set of 10
Net Content and Shelf Life	Net content of the stick (Grams)	25, 35, 40, 50 Or higher
	Shelf life (months)	12, 48

### Additional Specification Parameters - Glue Stick (V2) ( 50 set )

Specification Parameter Name	Bid Requirement (Allowed Values)
Total Number of Glue Stick required: 50 Nos., Number of Glue Stick in 1 Set: 10 Nos. Total Number of Set: 05 Sets.	Total Number of Glue Stick required: 50 Nos., Number of Glue Stick in 1 Set: 10 Nos. Total Number of Set : 05 Sets.

<sup>\*</sup> Bidders offering must also comply with the additional specification parameters mentioned above.

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S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	Rakesh Kumar	575025,NATIONAL INSTITUTE OF TECHNOLOGY KARNATAKA SURATHKAL SRINIVASANAGAR	50	15

# Pencil Box ( 100 pieces )

# Technical Specifications/तकनीकी विशिष्टियाँ

\* As per GeM Category Specification/जेम केटेगरी विशिष्टि के अनुसार

Specification	Specification Name/विशिष्टि का नाम	Bid Requirement/बिंड के लिए आवश्यक (Allowed Values)/अनुमत मूल्य
Material	Material	wooden

### Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्रा

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	Rakesh Kumar	575025,NATIONAL INSTITUTE OF TECHNOLOGY KARNATAKA SURATHKAL SRINIVASANAGAR	100	15

# **Manual Pencil Sharpener (30 pieces)**

# Technical Specifications/तकनीकी विशिष्टियाँ

Specification	Specification Name/विशिष्टि का नाम	Bid Requirement/बिंड के लिए आवश्यक (Allowed Values)/अनुमत मूल्य
Material	Body Material	Plastic
Dimension	Blade Length (mm)	20
	Blade Width (mm)	4
	Diameter of Sharpening Hole (Range)	8mm -9mm

Specification	Specification Name/विशिष्टि का नाम	Bid Requirement/बिंड के लिए आवश्यक (Allowed Values)/अनुमत मूल्य
Physical	Sharpening Holes	Single
Characteristics	Waste collector	yes, No
Packing	Number of Sharpeners in a Pack (Nos)	10, 20

### Additional Specification Parameters - Manual Pencil Sharpener ( 30 pieces )

Specification Parameter Name	Bid Requirement (Allowed Values)
Number of Sharpeners in a Pack : 10 Nos.	Number of Sharpeners in a Pack : 10 Nos.

<sup>\*</sup> Bidders offering must also comply with the additional specification parameters mentioned above.

# Consignees/Reporting Officer/परेषिती /रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्रा

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	Rakesh Kumar	575025,NATIONAL INSTITUTE OF TECHNOLOGY KARNATAKA SURATHKAL SRINIVASANAGAR	30	15

# Permanent Marker Pen (15 pieces)

### Technical Specifications/तकनीकी विशिष्टियाँ

Specification	Specification Name/विशिष्टि का नाम	Bid Requirement/बिंड के लिए आवश्यक (Allowed Values)/अनुमत मूल्य
GENERAL	Type of ink	Florescent Water Based
REQUIREMENT	Ink Colour	Red
	The shape of the marker /Pen tip	Bullet shape
	Line Width	1.0 mm, 1.5 mm, 2.0 mm, 2.5 mm, 3.0 mm, 3.5 mm, 4.0 mm, 4.5 mm, 5.0 mm
	Heat resistant ink	Yes, No

Specification	Specification Name/विशिष्टि का नाम	Bid Requirement/बिंड के लिए आवश्यक (Allowed Values)/अनुमत मूल्य	
	Agree to provide Advance sample(s) for buyer's approval before commencement of supply (Applicable in case of orders placed against bid and not applicable in case of Direct Buying)	Yes, No, Not Applicable	
MATERIAL	Marker /Pen body made of	Plastic	
Writing Tip made up of		Hard acrylic Tip	
MARKING AND PACKING	Marking on the Marker /Pen (Barrel/Cap)	As per Buyer's Requirement (to be indicated during bid creation)	
	Packing of each Marker /Pen	Paper poly pouch	
TESTING AND CERTIFICATION  Availability of Test Re from Designated AHSI NABL / ILAC accredited Central Government L prove the conformity products to the specification		Yes, No	
	Test reports to be furnished to the buyer on demand, if claimed to be available	Yes, Not Applicable	

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती / रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	Rakesh Kumar	575025,NATIONAL INSTITUTE OF TECHNOLOGY KARNATAKA SURATHKAL SRINIVASANAGAR	15	15

# Permanent Marker Pen ( 20 pieces )

Technical Specifications/तकनीकी विशिष्टियाँ

Specification	Specification Name/विशिष्टि का नाम	Bid Requirement/बिंड के लिए आवश्यक (Allowed Values)/अनुमत मूल्य
GENERAL	Type of ink	Alcohol based
REQUIREMENT	Ink Colour	Black
	The shape of the marker /Pen tip	Bullet shape
	Line Width	2.0 mm
	Heat resistant ink	Yes, No
	Agree to provide Advance sample(s) for buyer's approval before commencement of supply (Applicable in case of orders placed against bid and not applicable in case of Direct Buying)	Yes, No, Not Applicable
MATERIAL	Marker /Pen body made of	Plastic
	Writing Tip made up of	Hydrocarbon Tip
MARKING AND PACKING	Marking on the Marker /Pen (Barrel/Cap)	Manufacturer Name or initials or registered trademark etc.
	Packing of each Marker /Pen	Paper poly pouch
TESTING AND CERTIFICATION	Availability of Test Report from Designated AHSP / NABL / ILAC accredited or Central Government Lab to prove the conformity of products to the specification	Yes, No
	Test reports to be furnished to the buyer on demand, if claimed to be available	Yes, Not Applicable

अधिकारी		S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/ਧਗ	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
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S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	Rakesh Kumar	575025,NATIONAL INSTITUTE OF TECHNOLOGY KARNATAKA SURATHKAL SRINIVASANAGAR	20	15

### Sticky Notepad (200 pieces)

### Technical Specifications/तकनीकी विशिष्टियाँ

\* As per GeM Category Specification/जेम केटेगरी विशिष्टि के अनुसार

Specification	Specification Name/विशिष्टि का नाम	Bid Requirement/बिड के लिए आवश्यक (Allowed Values)/अनुमत मूल्य
Physical Properties	Number of Pages	100
	Form	Strips

# **Additional Specification Parameters - Sticky Notepad ( 200 pieces )**

Specification Parameter Name	Bid Requirement (Allowed Values)
POST IT (05 Colours), Dimension: 1.9 cm x 7.6 cm	POST IT (05 Colours), Dimension: 1.9 cm x 7.6 cm

<sup>\*</sup> Bidders offering must also comply with the additional specification parameters mentioned above.

### Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्रा

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	Rakesh Kumar	575025,NATIONAL INSTITUTE OF TECHNOLOGY KARNATAKA SURATHKAL SRINIVASANAGAR	200	15

# Stapler Pin / Staples (V2) ( 50 box )

# Technical Specifications/तकनीकी विशिष्टियाँ

Specification	Specification Name/विशिष्टि का नाम	Bid Requirement/बिड के लिए आवश्यक (Allowed Values)/अनुमत मूल्य
GENERAL REQUIREMENT	Size number	10/4
FINISH	Coating on Stapler pin/Staples	Copper coating

### Additional Specification Parameters - Stapler Pin / Staples (V2) ( 50 box )

Specification Parameter Name	Bid Requirement (Allowed Values)
Size: 10-1M, No. of Packet: 50 Nos.	Size: 10-1M, No. of Packet: 50 Nos.

<sup>\*</sup> Bidders offering must also comply with the additional specification parameters mentioned above.

### Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्रा

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	Rakesh Kumar	575025,NATIONAL INSTITUTE OF TECHNOLOGY KARNATAKA SURATHKAL SRINIVASANAGAR	50	15

# **Highlighter Pen (25 pieces)**

### Technical Specifications/तकनीकी विशिष्टियाँ

Specification	Specification Name/विशिष्टि का नाम	Bid Requirement/बिड के लिए आवश्यक (Allowed Values)/अनुमत मूल्य	
GENERAL	Type of pen	Permanent highlighter Pen	
REQUIREMENT	Ink Colour	Yellow	
	The shape of the Pen tip	Wide Bristle	
	Line Width	1.5 mm	
MATERIAL	Pen body made of	Plastic	
	Writing Tip made up of	Hydrocarbon Tip	

Specification	Specification Name/विशिष्टि का नाम	Bid Requirement/बिंड के लिए आवश्यक (Allowed Values)/अनुमत मूल्य
MARKING AND PACKING	Marking on the pen (Barrel/Cap)	Manufacturer Name or initials or registered trademark etc.
	Packing of each Pen	Paper poly pouch
TESTING AND CERTIFICATION	Availability of Test Report from Designated AHSP / NABL / ILAC accredited or Central Government Lab to prove the conformity of products to the specification	Yes, No
	Test reports to be furnished to the buyer on demand, if claimed to be available	Yes, N.A

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	Rakesh Kumar	575025,NATIONAL INSTITUTE OF TECHNOLOGY KARNATAKA SURATHKAL SRINIVASANAGAR	25	15

# Highlighter Pen ( 5 pieces )

# Technical Specifications/तकनीकी विशिष्टियाँ

Specification	Specification Name/विशिष्टि का नाम	Bid Requirement/बिंड के लिए आवश्यक (Allowed Values)/अनुमत मूल्य	
GENERAL	Type of pen	Permanent highlighter Pen	
REQUIREMENT	Ink Colour	Pink	
	The shape of the Pen tip	Chisel Point	
	Line Width	1.0 mm	
MATERIAL	Pen body made of	Plastic	
	Writing Tip made up of	Hydrocarbon Tip	

Specification	Specification Name/विशिष्टि का नाम	Bid Requirement/बिंड के लिए आवश्यक (Allowed Values)/अनुमत मूल्य
MARKING AND PACKING	Marking on the pen (Barrel/Cap)	Manufacturer Name or initials or registered trademark etc.
	Packing of each Pen	Paper poly pouch, Cardboard Box
TESTING AND CERTIFICATION	Availability of Test Report from Designated AHSP / NABL / ILAC accredited or Central Government Lab to prove the conformity of products to the specification	Yes, No
	Test reports to be furnished to the buyer on demand, if claimed to be available	Yes, N.A

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	Rakesh Kumar	575025,NATIONAL INSTITUTE OF TECHNOLOGY KARNATAKA SURATHKAL SRINIVASANAGAR	5	15

# Stamp Pads ( 20 pieces )

# Technical Specifications/तकनीकी विशिष्टियाँ

Specification	Specification Name/विशिष्टि का नाम	Bid Requirement/बिंड के लिए आवश्यक (Allowed Values)/अनुमत मूल्य
Material	Material of Pad	Cotton
	Material of Box	Plastic

### Additional Specification Parameters - Stamp Pads ( 20 pieces )

Specification Parameter Name	Bid Requirement (Allowed Values)
Size:	Medium

<sup>\*</sup> Bidders offering must also comply with the additional specification parameters mentioned above.

# Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्रा

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	Rakesh Kumar	575025,NATIONAL INSTITUTE OF TECHNOLOGY KARNATAKA SURATHKAL SRINIVASANAGAR	20	15

### Air Freshener Liquid (15 pieces)

# Technical Specifications/तकनीकी विशिष्टियाँ

\* As per GeM Category Specification/जेम केटेगरी विशिष्टि के अनुसार

Specification	Specification Name/विशिष्टि का नाम	Bid Requirement/बिंड के लिए आवश्यक (Allowed Values)/अनुमत मूल्य
Packing Size	Packing size (Grams)	276-300
Physical Characteristics	Material of Container	Metal

#### Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्रा

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	Rakesh Kumar	575025,NATIONAL INSTITUTE OF TECHNOLOGY KARNATAKA SURATHKAL SRINIVASANAGAR	15	15

# Air Freshener Liquid (15 pieces)

# Technical Specifications/तकनीकी विशिष्टियाँ

# \* As per GeM Category Specification/जेम केटेगरी विशिष्टि के अनुसार

Specification	Specification Name/विशिष्टि का नाम	Bid Requirement/बिड के लिए आवश्यक (Allowed Values)/अनुमत मूल्य
Packing Size	Packing size (Grams)	201-225
Physical Characteristics	Material of Container	Metal

# Consignees/Reporting Officer/परेषिती /रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्रा

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	Rakesh Kumar	575025,NATIONAL INSTITUTE OF TECHNOLOGY KARNATAKA SURATHKAL SRINIVASANAGAR	15	15

# Staplers (V2) ( 20 pieces )

# Technical Specifications/तकनीकी विशिष्टियाँ

Specification	Specification Name/विशिष्टि का नाम	Bid Requirement/बिंड के लिए आवश्यक (Allowed Values)/अनुमत मूल्य	
GENERAL REQUIREMENT	Staple suitable for using pin size	10/4	
	Range of stapling	400 mm	
	Capacity of staples	50 staples	
		25 numbers of 50 GSM white printing paper sheets(for 8 mm leg staples)	

#### Additional Specification Parameters - Staplers (V2) ( 20 pieces )

Specification Parameter Name	Bid Requirement (Allowed Values)
Size:	NO-10

<sup>\*</sup> Bidders offering must also comply with the additional specification parameters mentioned above.

#### Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्रा

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	Rakesh Kumar	575025,NATIONAL INSTITUTE OF TECHNOLOGY KARNATAKA SURATHKAL SRINIVASANAGAR	20	15

# Staplers (V2) ( 10 pieces )

#### Technical Specifications/तकनीकी विशिष्टियाँ

\* As per GeM Category Specification/जेम केटेगरी विशिष्टि के अनुसार

Specification	Specification Name/विशिष्टि का नाम	Bid Requirement/बिंड के लिए आवश्यक (Allowed Values)/अनुमत मूल्य
GENERAL REQUIREMENT	Staple suitable for using pin size	23/8
	Range of stapling	200 mm
	Capacity of staples	50 staples
BINDING AND DURABILITY TEST	Binding and Durability test (As per pin size)	40 numbers of 50 GSM white printing paper sheets(for 10 mm leg staples)

#### Additional Specification Parameters - Staplers (V2) ( 10 pieces )

Specification Parameter Name	Bid Requirement (Allowed Values)
Size:	HP-45

<sup>\*</sup> Bidders offering must also comply with the additional specification parameters mentioned above.

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	Rakesh Kumar	575025,NATIONAL INSTITUTE OF TECHNOLOGY KARNATAKA SURATHKAL SRINIVASANAGAR	10	15

# **Transparent Tape (V2) (20 pieces)**

# Technical Specifications/तकनीकी विशिष्टियाँ

\* As per GeM Category Specification/जेम केटेगरी विशिष्टि के अनुसार

Specification	Specification Name/विशिष्टि का नाम	Bid Requirement/बिंड के लिए आवश्यक (Allowed Values)/अनुमत मूल्य	
Certification	ISI Marked	Yes, No	
Dimension	Minimum Tape Width (mm)	48, 72 Or higher	
	Tape Length (meter)	50, 60, 100, More than 100 Or higher	
Test Report Details	Availability of Test Reports from Central Govt/State Govt/NABL/IL AC accredited Lab covering all the Declared Parameters as per IS Specification	d	

#### Additional Specification Parameters - Transparent Tape (V2) ( 20 pieces )

Specification Parameter Name	Bid Requirement (Allowed Values)
Gum Tape 2 Inches Transparent Gum Tape 2 Inches Transparent	

<sup>\*</sup> Bidders offering must also comply with the additional specification parameters mentioned above.

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	Rakesh Kumar	575025,NATIONAL INSTITUTE OF TECHNOLOGY KARNATAKA SURATHKAL SRINIVASANAGAR	20	15

# Clips, Paper As Per IS 5650 ( 60 box )

# Technical Specifications/तकनीकी विशिष्टियाँ

\* As per GeM Category Specification/जेम केटेगरी विशिष्टि के अनुसार

Specification	Specification Name/विशिष्टि का नाम	Bid Requirement/बिड के लिए आवश्यक (Allowed Values)/अनुमत मूल्य
GOVERNING SPECIFICATION	BIS Marking	Yes, No
CHARACTERISTICS	Shapes of Clips	Streamline Shape
	Size of Clips	Small

### Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्रा

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	Rakesh Kumar	575025,NATIONAL INSTITUTE OF TECHNOLOGY KARNATAKA SURATHKAL SRINIVASANAGAR	60	15

# Clips, Paper As Per IS 5650 ( 40 box )

# Technical Specifications/तकनीकी विशिष्टियाँ

Specification	Specification Name/विशिष्टि का नाम	Bid Requirement/बिड के लिए आवश्यक (Allowed Values)/अनुमत मूल्य
GOVERNING SPECIFICATION	BIS Marking	Yes, No
CHARACTERISTICS	Shapes of Clips	Streamline Shape
	Size of Clips	Large

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	Rakesh Kumar	575025,NATIONAL INSTITUTE OF TECHNOLOGY KARNATAKA SURATHKAL SRINIVASANAGAR	40	15

# Cleaning Duster (V2) (30 pieces)

### Technical Specifications/तकनीकी विशिष्टियाँ

\* As per GeM Category Specification/जेम केटेगरी विशिष्टि के अनुसार

Specification	Specification Name/विशिष्टि का नाम	Bid Requirement/बिड के लिए आवश्यक (Allowed Values)/अनुमत मूल्य
Material and Dimension	Size (Length X Breadth) (inch* inch)	12 x 12, 12 x 16, 14 x 14, 14 x 20, 16 x 16, 16 x 20, 16 x 24, 18 x 18, 20 x 20, 20 x 24, 22 x 22, 24 x 24, 24 x 36, 36 x 36 Or higher
Physical Characteristics	Colour	Yellow

### Additional Specification Parameters - Cleaning Duster (V2) ( 30 pieces )

Specification Parameter Name	Bid Requirement (Allowed Values)
Size:	14 x 20 inch

<sup>\*</sup> Bidders offering must also comply with the additional specification parameters mentioned above.

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	Rakesh Kumar	575025,NATIONAL INSTITUTE OF TECHNOLOGY KARNATAKA SURATHKAL SRINIVASANAGAR	30	15

# Glass Cleaner, Liquid (V2) As Per IS 8540 (20 pieces)

# Technical Specifications/तकनीकी विशिष्टियाँ

\* As per GeM Category Specification/जेम केटेगरी विशिष्टि के अनुसार

Specification	Specification Name/विशिष्टि का नाम	Bid Requirement/बिंड के लिए आवश्यक (Allowed Values)/अनुमत मूल्य
Generic	Shelf Life (years)	1, 2, 3 Or higher
Packing and Marking	Packing Type	Plastic
	Packing Size (ml)	500
	Spray Device	With Or higher
Test Report Details	Availability of Test Reports from Central Govt./State Govt/NABL/IL AC accredited Lab covering all the Declared Parameters as per IS Specification	Yes, No

### Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्रा

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	Rakesh Kumar	575025,NATIONAL INSTITUTE OF TECHNOLOGY KARNATAKA SURATHKAL SRINIVASANAGAR	20	15

# Correspondence Envelopes (V2) ( 10 packet )

# Technical Specifications/तकनीकी विशिष्टियाँ

Specification	Specification Name/विशिष्टि का नाम	Bid Requirement/बिंड के लिए आवश्यक (Allowed Values)/अनुमत मूल्य
GENERAL REQUIREMENT	Technical specification of 'CORRESPONDENCE ENVELOPES'	BIS specification no. IS 13892:1999 (with latest amendment), Not Conforming to IS 13892:1999
	Type of Envelopes	Type -I (Pocket Shape)

Specification	Specification Name/विशिष्टि का नाम	Bid Requirement/बिंड के लिए आवश्यक (Allowed Values)/अनुमत मूल्य
	Colour of Envelopes paper	Brown
	Printing on Envelopes with	As per Buyer's Requirement (to be indicated during bid creation)
MATERIAL	Material of Envelopes	Kraft Paper
	Window material	Glassine paper of 35 g square metre, Cellophane paper of 40 g square metre, PVC of 15 micron thickness, BOPP of 15 micron thickness, N.A
	Grammage of Paper (GSM)	70, 90, 120, 140, 150, 80 (Not as per IS)
DIMENSION	Dimension of Envelopes - As per IS:13892	90 x 140 (mm), 90 x 152 (mm), 100 x 176 (mm), 105 x 230 (mm), 110 x 220 (mm), 114 x 162 (mm), 122 x 176 (mm), 162 x 229 (mm), 176 x 250 (mm), 229 x 324 (mm), 250 x 353 (mm), 324 x 458 (mm), N.A
	Dimension of Envelopes (Not covered under the scope of IS:13892)	10 X 12 (Inch)
TESTING AND CERTIFICATION	BIS marked	Yes, No

# Additional Specification Parameters - Correspondence Envelopes (V2) ( 10 packet )

Specification Parameter Name	Bid Requirement (Allowed Values)
Dimension of Envelopes : 10 X 12 inch, Colour: Brown	Dimension of Envelopes : 10 X 12 inch, Colour: Brown
Packing of Envelopes in a Packet : 100 Envelopes, Total No. of Packet: 10 Packets.	Packing of Envelopes in a Packet : 100 Envelopes, Total No. of Packet: 10 Packets.

<sup>\*</sup> Bidders offering must also comply with the additional specification parameters mentioned above.

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	Pritam Ramesh Bansod	575025,NATIONAL INSTITUTE OF TECHNOLOGY KARNATAKA SURATHKAL SRINIVASANAGAR	10	15

# Correspondence Envelopes (V2) ( 10 packet )

### Technical Specifications/तकनीकी विशिष्टियाँ

\* As per GeM Category Specification/जेम केटेगरी विशिष्टि के अनुसार

Specification	Specification Name/विशिष्टि का नाम	Bid Requirement/बिंड के लिए आवश्यक (Allowed Values)/अनुमत मूल्य	
GENERAL REQUIREMENT	Technical specification of 'CORRESPONDENCE ENVELOPES'	BIS specification no. IS 13892:1999 (with latest amendment), Not Conforming to IS 13892:1999	
	Type of Envelopes	Type -I (Pocket Shape)	
	Colour of Envelopes paper	Brown	
	Printing on Envelopes with	Single colour	
MATERIAL	Material of Envelopes	Kraft Paper	
	Window material	Glassine paper of 35 g square metre, Cellophane paper of 40 g square metre, PVC of 15 micron thickness, BOPP of 15 micron thickness, N.A	
	Grammage of Paper (GSM)	70, 90, 120, 140, 150, 80 (Not as per IS)	
DIMENSION	Dimension of Envelopes - As per IS:13892	90 x 140 (mm), 90 x 152 (mm), 100 x 176 (mm), 1 x 230 (mm), 110 x 220 (mm), 114 x 162 (mm), 122 176 (mm), 162 x 229 (mm), 176 x 250 (mm), 229 x 324 (mm), 250 x 353 (mm), 324 x 458 (mm), N.A	
	Dimension of Envelopes (Not covered under the scope of IS:13892)	11 X 15 (Inch), 11 x 5 (Inch)	
TESTING AND CERTIFICATION	BIS marked	Yes, No	

### Additional Specification Parameters - Correspondence Envelopes (V2) ( 10 packet )

Specification Parameter Name	Bid Requirement (Allowed Values)	
Dimension of Envelopes: 11 x 5 Inch, Colour of Envelopes: Brown	Dimension of Envelopes: 11 x 5 Inch, Colour of Envelopes: Brown	
Packing of Envelopes in a Packet : 100 Envelopes, Total No. of Packet: 10 Packets.	Packing of Envelopes in a Packet : 100 Envelopes, Total No. of Packet: 10 Packets.	

<sup>\*</sup> Bidders offering must also comply with the additional specification parameters mentioned above.

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	Rakesh Kumar	575025,NATIONAL INSTITUTE OF TECHNOLOGY KARNATAKA SURATHKAL SRINIVASANAGAR	10	15

# Diaries Printed - Plain - Register ( 100 pieces )

### Technical Specifications/तकनीकी विशिष्टियाँ

\* As per GeM Category Specification/जेम केटेगरी विशिष्टि के अनुसार

Specification	Specification Name/विशिष्टि का नाम	Bid Requirement/बिंड के लिए आवश्यक (Allowed Values)/अनुमत मूल्य	
Туре	Type of Diaries / Registers	RULED REGISTER	
Dimension	Dimension of Paper (Length X width) (mm X mm)	330 X 210	
	Dimension of Cover (Length X Width) (mm X mm)	340 X 220	
Grammage (GSM)	Grammage of Paper (gsm)	75	
Binding	Type of Binding	Hardbound	
Content	Content and Desciption	General Format	

# Additional Specification Parameters - Diaries Printed - Plain - Register ( 100 pieces )

Specification Parameter Name	Bid Requirement (Allowed Values)	
Dimension of Notebook: 33 x 21 cm, No. of Pages: 200 pages, Type of Notebook: Ruled	Dimension of Notebook: 33 x 21 cm, No. of Pages: 200 pages, Type of Notebook: Ruled	

<sup>\*</sup> Bidders offering must also comply with the additional specification parameters mentioned above.

सं. अधिकारी
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S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	Rakesh Kumar	575025,NATIONAL INSTITUTE OF TECHNOLOGY KARNATAKA SURATHKAL SRINIVASANAGAR	100	15

# Buyer Added Bid Specific Terms and Conditions/क्रेता द्वारा जोड़ी गई बिड की विशेष शर्तें

#### 1. Generic

OPTION CLAUSE: The Purchaser reserves the right to increase or decrease the quantity to be ordered up to 25 percent of bid quantity at the time of placement of contract. The purchaser also reserves the right to increase the ordered quantity by up to 25% of the contracted quantity during the currency of the contract at the contracted rates. Bidders are bound to accept the orders accordingly.

#### 2. Generic

Actual delivery (and Installation & Commissioning (if covered in scope of supply)) is to be done at following address

Stationery Section, NITK Surathkal, Srinivasanagara-57025 Mangalore, Karnataka 0824-2473023

### 3. Scope of Supply

Scope of supply (Bid price to include all cost components): Only supply of Goods

#### 4. Warranty

Warranty period of the supplied products shall be as given in specifications from the date of final acceptance of goods or after completion of installation, commissioning & testing of goods (if included in the scope of supply), at consignee location. OEM Warranty certificates must be submitted by Successful Bidder at the time of delivery of Goods. The seller should guarantee the rectification of goods in case of any break down during the guarantee period. Seller should have well established Installation, Commissioning, Training, Troubleshooting and Maintenance Service group in INDIA for attending the after sales service. Details of Service Centres near consignee destinations are to be uploaded along with the bid.

#### 5. Buyer Added Bid Specific ATC

Buyer Added text based ATC clauses

(i) The Breakup of BOQ or price Break Up should be uploaded under financial cover only (Financial Document).

(ii) The Self Attested Copy of GST and PAN should be uploaded.

(iii) Declaration of abandoned or suspended any awarded service & Blacklist Certificate should be uploaded.

#### 6. Service & Support

Availability of Service Centres: Bidder/OEM must have a Functional Service Centre in the State of each Consignee's Location in case of carry-in warranty. (Not applicable in case of goods having on-site warranty). If service center is not already there at the time of bidding, successful bidder / OEM shall have to establish one within 30 days of award of contract. Payment shall be released only after submission of documentary evidence of having Functional Service Centre.

#### 7. Turnover

Bidder Turn Over Criteria: The minimum average annual financial turnover of the bidder during the last three years, ending on 31st March of the previous financial year, should be as indicated in the bid document. Documentary evidence in the form of certified Audited Balance Sheets of relevant periods or a certificate from the Chartered Accountant / Cost Accountant indicating the turnover details for the relevant period shall be uploaded with the bid. In case the date of constitution / incorporation of the bidder is less than 3 year old, the average turnover in respect of the completed financial years after the date of constitution shall be taken into account for this criteria.

#### 8. Generic

**Bidder financial standing:** The bidder should not be under liquidation, court receivership or similar proceedings, should not be bankrupt. Bidder to upload undertaking to this effect with bid.

#### 9. **Certificates**

Bidder's offer is liable to be rejected if they don't upload any of the certificates / documents sought in the Bid document, ATC and Corrigendum if any.

#### 10. Generic

Bidders are advised to check applicable GST on their own before quoting. Buyer will not take any responsibility in this regards. GST reimbursement will be as per actuals or as per applicable rates (whichever is lower), subject to the maximum of quoted GST %.

#### 11. Generic

**Consortium:** In case of Contracts, wherein the seller alone does not have necessary expertise, the seller can form consortium with other sellers for submission of the bid, with one of the consortium company as leader. However, each and every member of the consortium shall be equally responsible for the complete execution of the project contract. An undertaking to this effect is to be uploaded with bid.

#### 12. Service & Support

Dedicated /toll Free Telephone No. for Service Support : BIDDER/OEM must have Dedicated/toll Free Telephone No. for Service Support.

#### 13. Generic

Data Sheet of the product(s) offered in the bid, are to be uploaded along with the bid documents. Buyers can match and verify the Data Sheet with the product specifications offered. In case of any unexplained mismatch of technical parameters, the bid is liable for rejection.

#### 14. Service & Support

Escalation Matrix For Service Support : Bidder/OEM must provide Escalation Matrix of Telephone Numbers for Service Support.

#### 15. Generic

**End User Certificate:** Wherever Bidders are insisting for End User Certificate from the Buyer, same shall be provided in Buyer's standard format only.

#### 16. Purchase Preference (Centre)

Indian suppliers of this item are not allowed to participate and/ or compete in procurement by some

foreign governments. Bidders / products from such countries are not eligible / not allowed to participate in this bid in terms of clause 1 (d) of Public Procurement (Preference to Make in India) Order, 2017

#### 17. Certificates

ISO 9001: The bidder or the OEM of the offered products must have ISO 9001 certification.

#### 18. Generic

**Manufacturer Authorization:** Wherever Authorised Distributors/service providers are submitting the bid, Authorisation Form /Certificate with OEM/Original Service Provider details such as name, designation, address, e-mail Id and Phone No. required to be furnished along with the bid

#### 19. Financial Criteria

**NET WORTH:** Net Worth of the OEM should be positive as per the last audited financial statement.

#### 20. Turnover

OEM Turn Over Criteria: The minimum average annual financial turnover of the OEM of the offered product during the last three years, ending on 31st March of the previous financial year, should be as indicated in the bid document. Documentary evidence in the form of certified Audited Balance Sheets of relevant periods or a certificate from the Chartered Accountant / Cost Accountant indicating the turnover details for the relevant period shall be uploaded with the bid. In case the date of constitution / incorporation of the OEM is less than 3 year old, the average turnover in respect of the completed financial years after the date of constitution shall be taken into account for this criteria. In case of bunch bids, the OEM of CATEGORY RELATED TO primary product having highest bid value should meet this criterion.

#### 21. Purchase Preference (State)

Procurement under this bid is reserved for purchase from Micro and Small Enterprises from the State of Bid Inviting Authority whose credentials are validated online through UDYAM Registration /Udyog Aadhaar (as validated by Government from time to time) for that product category. If the bidder wants to avail the reservation benefit, the bidder must be the manufacturer of the offered product in case of bid for supply of goods. Traders are excluded from the purview of Public Procurement Policy for Micro and Small Enterprises. In respect of bid for Services, the bidder must be the Service provider of the offered Service. Relevant documentary evidence in this regard shall be uploaded along with the bid in respect of the offered product or service. Benifits of MSE will be allowed only if seller is validated on-line in GeM profile as well as validated and approved by Buyer after evaluation of documents submitted.

#### 22. Purchase Preference (Centre)

Purchase Preference linked with Local Content (PP-LC) Policy:

The bid clause regarding "Preference to Make In India products" stands modified in this bid and shall be governed by the PPLC Policy No. FP-20013/2/2017-FP-PNG dated 17.11.2020 issued by MoP&NG as amended up to date. Accordingly, bidders with Local Content less than or equal to 20% will be treated as "Non Local Supplier". The prescribed LC shall be applicable on the date of Bid opening. Sanctions on the bidders for false / wrong declaration or not fulfilling the Local Content requirement shall be as per the PPLC policy. Further following additional provisions are added in the certification and verification of local content provision of the Preference to Make in India clause:

- i. In case of foreign bidder, certificate from the statutory auditor or cost auditor of their own office or subsidiary in India giving the percentage of local content is also acceptable. In case office or subsidiary in India does not exist or Indian office/subsidiary is not required to appoint statutory auditor or cost auditor, certificate from practicing cost accountant or practicing chartered accountant giving the percentage of local content is also acceptable.
- ii. Along with Each Invoice: The local content certificate (issued by statutory auditor on behalf of procuring company) shall be submitted along with each invoice raised. However, the % of local content may vary with each invoice while maintaining the overall % of local content for the total work/purchase of the pro-rata local content requirement. In case, it is not satisfied cumulatively in the invoices raised up to that stage, the supplier shall indicate how the local content requirement would be met in the subsequent stages.

iii. The bidder shall submit an undertaking from the authorized signatory of bidder having the Power of Attorney along with the bid stating the bidder meets the mandatory minimum LC requirement and such undertaking shall become a part of the contract.

#### 23. Generic

Products supplied shall be nontoxic and harmless to health. In the case of toxic materials, Material Safety Data Sheet may be furnished along with the material.

#### 24. Purchase Preference (Centre)

Procurement under this bid is reserved for purchase from Micro and Small Enterprises whose credentials are validated online through Udyog Aadhaar/URC for that product/service category. If the bidder wants to avail the reservation benefit, the bidder must be the manufacturer of the offered product in case of bid for supply of goods. Traders are excluded from the purview of Public Procurement Policy for Micro and Small Enterprises. In respect of bid for Services, the bidder must be the Service provider of the offered Service. Relevant documentary evidence in this regard shall be uploaded along with the bid in respect of the offered product or service.

#### 25. Past Project Experience

**Proof for Past Experience and Project Experience clause:** For fulfilling the experience criteria any one of the following documents may be considered as valid proof for meeting the experience criteria:a. Contract copy along with Invoice(s) with self-certification by the bidder that service/supplies against the invoices have been executed.b. Execution certificate by client with contract value.c. Any other document in support of contract execution like Third Party Inspection release note, etc.Proof for Past Experience and Project Experience clause: For fulfilling the experience criteria any one of the following documents may be considered as valid proof for meeting the experience criteria:a. Contract copy along with Invoice(s) with self-certification by the bidder that service/supplies against the invoices have been executed.b. Execution certificate by client with contract value.c. Any other document in support of contract execution like Third Party Inspection release note, etc.

#### 26. Warranty

Successful bidder will have to ensure that adequate number of dedicated technical service personals / engineers are designated / deployed for attending to the Service Request in a time bound manner and for ensuring Timely Servicing / rectification of defects during warranty period, as per Service level agreement indicated in the relevant clause of the bid.

#### 27. Generic

Supplier shall ensure that the Invoice is raised in the name of Consignee with GSTIN of Consignee only.

#### 28. Certificates

The bidder is required to upload, along with the bid, all relevant certificates such as BIS licence, type test certificate, approval certificates and other certificates as prescribed in the Product Specification given in the bid document.

#### 29. Generic

- 1. The Seller shall not assign the Contract in whole or part without obtaining the prior written consent of buyer.
- 2. The Seller shall not sub-contract the Contract in whole or part to any entity without obtaining the prior written consent of buyer.
- 3. The Seller shall, notwithstanding the consent and assignment/sub-contract, remain jointly and severally liable and responsible to buyer together with the assignee/ sub-contractor, for and in respect of the due performance of the Contract and the Sellers obligations there under.

#### 30. Generic

Without prejudice to Buyer's right to price adjustment by way of discount or any other right or remedy available to Buyer, Buyer may terminate the Contract or any part thereof by a written notice to the Seller,

if:

- i) The Seller fails to comply with any material term of the Contract.
- ii) The Seller informs Buyer of its inability to deliver the Material(s) or any part thereof within the stipulated Delivery Period or such inability otherwise becomes apparent.
- iii) The Seller fails to deliver the Material(s) or any part thereof within the stipulated Delivery Period and/or to replace/rectify any rejected or defective Material(s) promptly.
- iv) The Seller becomes bankrupt or goes into liquidation.
- v) The Seller makes a general assignment for the benefit of creditors.
- vi) A receiver is appointed for any substantial property owned by the Seller.
- vii) The Seller has misrepresented to Buyer, acting on which misrepresentation Buyer has placed the Purchase Order on the Seller.

#### 31. Generic

While generating invoice in GeM portal, the seller must upload scanned copy of GST invoice and the screenshot of GST portal confirming payment of GST.

### Disclaimer/अस्वीकरण

The additional terms and conditions have been incorporated by the Buyer after approval of the Competent Authority in Buyer Organization, whereby Buyer organization is solely responsible for the impact of these clauses on the bidding process, its outcome, and consequences thereof including any eccentricity / restriction arising in the bidding process due to these ATCs and due to modification of technical specifications and / or terms and conditions governing the bid. Any clause(s) incorporated by the Buyer regarding following shall be treated as null and void and would not be considered as part of bid:-

- 1. Definition of Class I and Class II suppliers in the bid not in line with the extant Order / Office Memorandum issued by DPIIT in this regard.
- 2. Seeking EMD submission from bidder(s), including via Additional Terms & Conditions, in contravention to exemption provided to such sellers under GeM GTC.
- 3. Publishing Custom / BOQ bids for items for which regular GeM categories are available without any Category item bunched with it.
- 4. Creating BoQ bid for single item.
- 5. Mentioning specific Brand or Make or Model or Manufacturer or Dealer name.
- 6. Mandating submission of documents in physical form as a pre-requisite to qualify bidders.
- 7. Floating / creation of work contracts as Custom Bids in Services.
- 8. Seeking sample with bid or approval of samples during bid evaluation process.
- 9. Mandating foreign / international certifications even in case of existence of Indian Standards without specifying equivalent Indian Certification / standards.
- 10. Seeking experience from specific organization / department / institute only or from foreign / export experience.
- 11. Creating bid for items from irrelevant categories.
- 12. Incorporating any clause against the MSME policy and Preference to Make in India Policy.
- 13. Reference of conditions published on any external site or reference to external documents/clauses.
- 14. Asking for any Tender fee / Bid Participation fee / Auction fee in case of Bids / Forward Auction, as the case may be.

Further, if any seller has any objection/grievance against these additional clauses or otherwise on any aspect of this bid, they can raise their representation against the same by using the Representation window provided in the bid details field in Seller dashboard after logging in as a seller within 4 days of bid publication on GeM. Buyer is duty bound to reply to all such representations and would not be allowed to open bids if he fails to reply to such representations.

This Bid is also governed by the General Terms and Conditions/ यह बिड सामान्य शर्तों के अंतर्गत भी शासित है

In terms of GeM GTC clause 26 regarding Restrictions on procurement from a bidder of a country which shares a land border with India, any bidder from a country which shares a land border with India will be eligible to bid in this tender only if the bidder is registered with the Competent Authority. While participating in bid, Bidder has to

undertake compliance of this and any false declaration and non-compliance of this would be a ground for immediate termination of the contract and further legal action in accordance with the laws./जेम की सामान्य शर्तों के खंड 26 के संदर्भ में भारत के साथ भूमि सीमा साझा करने वाले देश के बिडर से खरीद पर प्रतिबंध के संबंध में भारत के साथ भूमि सीमा साझा करने वाले देश का कोई भी बिडर इस निविदा में बिड देने के लिए तभी पात्र होगा जब वह बिड देने वाला सक्षम प्राधिकारी के पास पंजीकृत हो।बिड में भाग लेते समय बिडर को इसका अनुपालन करना होगा और कोई भी गलत घोषणा किए जाने व इसका अनुपालन न करने पर अनुबंध को तत्काल समाप्त करने और कानून के अनुसार आगे की कानूनी कार्रवाई का आधार होगा।

---Thank You/धन्यवाद---