



NO:1070/NITK/ADMIN./ESTT/2025/B3

Date: 05-05-2025

**Instructions and other details for the appointment of Engineers (on contract)**

Walk-in-interview for the appointment of Engineers (on contract) is scheduled to be conducted for the following positions.

Sl. No.	Position	No. of Positions
1	Diploma /Graduate Engineer (Civil)	03
2	Diploma Engineer (Electrical)	01

The detailed information regarding educational qualifications, salary, Roles and Responsibilities (Annexure-1), and Terms and Conditions of engagement under contract (Annexure-2) are enclosed herewith.

**Venue for interview:** Main Seminar Hall, Main Building, NITK Surathkal.

**Instructions for Candidates**

**Walk-In interview Date:** 22-05-2025

**Registration:** 9.00 AM to 10.00 AM

**Venue:** Main Seminar Hall, Main Building, NITK Surathkal

**Interview:** 10.00 AM onwards

**How to apply:** Interested candidates have to fill up the application form and submit the duly signed application along with the self-attested copies of the following documents at the time of Registration.

1. Detailed Bio-Data
2. All mark sheets and certificates of the qualifying examination (Originals and one set of copies).
3. Experience certificates issued by Competent Authorities/any other relevant certificates/ testimonials.
4. Date of Birth Proof (Aadhar card/Pan Card/Voter ID /Birth Certificate, etc.)
5. Address Proof.
6. Community certificates (SC/ST/OBC/EWS), and certificates for Persons with Disabilities (PwD) as per Govt. of India Norms, as applicable. In case of OBC (NCL) candidates, the latest non-creamy layer certificate is essential (issued on or after 01-04-2024). Transgender candidates are required to attach certificate/ identity proof issued by the Government/ Competent Authority.

**Note:** Only eligible applicants will be considered for the Interview.

**Sd/-  
(Dean (Faculty & Staff Welfare))**

(Annexure-1)

The Details of Educational Qualification and Experience Required, Salary, Roles, and Responsibilities

Sl.No	Particular	Criteria
1	Name of the Post	Diploma /Graduate Engineer (Civil)
2	Number of Posts	Three (3)
3	Consolidated Pay	₹ 30,000 /- per month
4	Age limit	35 years
5	Education Qualification	Diploma or B.E/B.Tech in Civil Engineering
6	Experience	Diploma with 3 years of experience or Degree with 1 year of experience.
7	Job Description	Independent handling and execution of civil works, including routine maintenance of buildings, water supply, gardening, and sanitary works. Site Survey, Drawing & Estimate preparation, supervision of works, record of measurements and submission of bills, handling of store and stock issues, M.B.s, submission of M.A.S. accounts and other reports.
8	Additional Requirements	<p>Desirable work Experience in handling work at the State /Central Government agencies. Knowledge about SR and State PWD SR is preferable. Fluency in Computer Aided Design (like AUTOCAD, etc.) and word processing software.</p> <p>Since the Nature of work is an essential service at a residential Institute, must accept the allotted work and attend to the complaints immediately.</p> <p>To facilitate the same, the Engineer must accept the provided accommodation by the Institute inside the campus if required.</p>

Sl.No	Particular	Criteria
1	Name of the Post	Diploma Engineer (Electrical)
2	Number of Post	One (1)
3	Consolidated Pay	₹30,000/- per month
4	Age limit	35 years
5	Education Qualification	Diploma in Electrical Engineering
6	Experience	3 years of experience
7	Certification	Valid Electrical Supervisor Permit Grade 1 Certificate from the State Government of Karnataka.
8	Job Description	Preparation of estimates, maintenance of electrical installation, supervision of AMCs, Maintenance of Diesel Generators, Measurement and Billing of completed works and contracts.
9	Additional Requirements	<p>Since the Nature of work is an essential service at a residential Institute, must accept the allotted work and attend the complaints late nights, holidays immediately.</p> <p>To facilitate the same, the Engineer must accept the provided accommodation by the Institute inside the campus if required.</p>

## Annexure-2

### TERMS AND CONDITIONS OF ENGAGEMENT

1. The engagement will be short-term on contract basis only for 6 months.
2. The offer of engagement shall enter into a contract detailing the terms and conditions of engagement before being assigned any work.
3. He/She will remain present in the office during office working hours and also as and when required. No other perks/ allowances/ medical benefits/ insurance/ Institute accommodation shall be applicable. However, a request for accommodation may be considered if surplus accommodation is available and recommended by the Staff Quarters Allotment Committee.
4. Paid leave of absence shall be allowed at the rate of 1.5 days for each completed month of service.
5. During the period of engagement with NITK, the Officer would be subject to the provisions of the Indian Official Secret Act, 1923 and will not divulge any information gathered during the period of his/ her assignment to anyone who is not authorized to know the same.
6. The contract may be terminated by either side by one month notice or payment of notice pay in lieu thereof.

### GENERAL INFORMATION

1. The applicant will be responsible for the authenticity of submitted information, other documents, and photographs. Furnishing any false information and/or suppression/ concealment of facts shall lead to rejection/ cancellation of selection/ recruitment.
2. The Institute reserves the right to fill or not to fill the positions.
3. The Selected candidate should be prepared to join duty within the time granted.
4. Any dispute regarding the selection/ recruitment process will be subject to the Court/ Tribunal having jurisdiction over Mangalore.
5. Any canvassing by or on behalf of the candidates or to bring political or other outside influence with regard to their selection/ recruitment shall result in the disqualification of candidature.
6. NITK, Surathkal has the right to cancel this advertisement without giving any notice at any time.
7. No correspondence/ interim/ personal inquiries will be entertained from the candidates in connection with the process of selection/ interview.
8. Selected candidates will have to produce a medical fitness certificate from a Government Hospital prior to joining.
9. The decision of NITK, Surathkal, in all matters related to this recruitment drive will be final and binding on all the candidates.
10. No TA/ DA will be paid to attend the Interview.
11. The appointment is purely on a contract basis. The candidate will have no right to claim any permanent appointment against the regular vacancies in this Institution, based on this contract appointment.
12. Candidates have to carry all originals with a self-attested photocopy at the time of the selection process.

\*\*\*\*\* Ends \*\*\*\*\*