

NATIONAL INSTITUTE OF TECHNOLOGY KARNATAKA SURATHKAL HOSTELS TRUST (NITKSHT)

POST-SRINIVASNAGAR, MANGALURU – 575 025 (D K)

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TENDER DOCUMENT

Name of Tender: Providing Smart Laundry Services in Hostels at NITK

Tender Notification No:4/NITKSH/Smart Laundry/2025-26

Dated: 02-12-2025

Name of Tender	Providing Smart Laundry Services in Hostels at NITK
No of washing machines required (estimated)	50 (Fifty)
Contract Period	Two years from the date mentioned in the work order
Bid Submission Start Date	02-12-2025
Pre-Bid Conference Date, Time & Venue	Date: 10/12/2025 Time: 03.00 p.m. Venue: Committee Room, NITK Surathkal Hostels (Refer to Section 1, Clause No. 6)
Date of receipt of the filled bid document	On or before 23-12-2025 up to 3:00 PM
Date of opening the technical bid	23-12-2025 at 04:00 PM
Bid security (EMD amount)	Rs.70,000.00
Contact person of TIA for tender query	Superintendent (Hostel Office), Phone: +91-824-2473104, Mob: 6364244536; Email: hosteloffice@nitk.edu.in
Address for Submission of Tender	Professor in-charge, Hostels, Sahyadri (Block-7) Hostel, NITK, Surathkal- 575 025

Name of Tender: Providing Smart Laundry Services in Hostels at NITK

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NOTICE INVITING TENDER (NIT)

Name of Tender: Providing Smart Laundry Services in Hostels at NITK

1. National Institute of Technology Karnataka, Surathkal located about 22KM North of Mangalore city is an autonomous Educational Institute of the Government of India under the Ministry of Education imparting technical education. NITK, Surathkal is one of the “Institutes of National Importance” declared by the Govt. of India under the NIT Act – 2007(Act No. 29 of 2007).
2. **National Institute of Technology Karnataka, Surathkal Hostels (NITKSH)** invites bids for providing Smart Laundry Services in NITK Hostels from OEM and OEM authorized vendors having the required experience and capability as specified in the tender document. They can submit bids duly completed in the bid system i.e. **Technical Bid and Financial Bid, on or before 23-12-2025 by 3:00 PM**. Tender documents containing detailed terms and conditions can be downloaded from the Institute website <https://hostels.nitk.ac.in>.
3. Smart laundry services mean the vendor installs free-of-cost IoT-based (Internet of Things based) washing Machines at the In-Campus Institute Laundry points. And machines will be operated by on-site users (Institute resident students) through vendor's own developed Smartphone application.
4. Inspection: The intending bidders may inspect the hostel premises before quoting the tender and get all related information from the Hostel Office.
5. **EMD (Earnest Money Deposit)**: An EMD of Rs. 70,000/- (Rupees Seventy Thousand Only) in original form, through DD/RTGS/Bank Guarantee (valid for a minimum of six months) drawn on any scheduled bank in favour of “Professor In-Charge, Hostels”, payable at Surathkal, should be submitted. EMD shall bear no interest. Any bid not accompanied by EMD is liable to be treated as non-responsive and rejected.

Bank account details for remitting EMD through RTGS:

Account Holder: NITKS Hostels Trust

Bank Account No: 10175365117

Account Type: Current Account

Bank Branch: NITK, Srinivasanagar

Bank Name: State Bank of India,

Bank IFSC Code: SBIN0002273

NSIC / MSE (Micro and small enterprises) registered bidders must submit a copy of a valid NSIC / MSE Registration Certificate for exemption from EMD

6. **Security Deposit**: A security deposit of Rs. **1,00,000/-** (Rupees One Lakh Only) shall be paid to NITKSH within **15 days** of receiving the work order **through DD /RTGS/ Bank Guarantee** drawn on any **scheduled bank** in favour of “Professor In-Charge, Hostels”, payable at Surathkal, should be submitted **by the CONTRACTOR for the total period of the contract**.

SECTION-1

(To be read along with Schedules A, B, C, D, E and F)

Instructions & Important Conditions of the tender to be strictly adhered to by the bidders

1. The bid should be submitted in two covers System-Technical Bid and Financial Bid

- 1.1 **Envelope No.1 – Technical Bid:** The agencies should give details of their technical soundness and provide a list of customers of a previous supply of similar items to Universities, Institutes or Government Departments/ Undertakings/ public sectors with contact details. The details of the agency/ profile should be furnished along with the copy of all related documents. This envelope should be sealed and duly super- scribed as “**Envelope No. 1 – Technical Bid**”. Full name and address of the bidder should also be mentioned on envelope and should be addressed to The Professor In- Charge, NITK, Surathkal.
- 1.2 **Envelope No.2 – Financial bid:** The agencies should submit their financial bid as per the format given in Schedule F of the Notice Inviting Tender in this cover. The rate should be quoted both in words and figures. All the page/s of the financial bid should be signed affixing the seal. All corrections and overwriting should be initialled. This envelope should be duly superscribed as “**Envelope No.2 – Financial bid**”. Full name and address of the bidder should also be mentioned on the envelope and should be addressed to the Professor In- Charge Hostels.

Both the Envelope No. 1 and 2 should be kept in separate envelope duly superscribed with the following details.

Tender Notification Number (ii) “Tender for the supply of”, (iii) Not to open before (Date and Time)

Mention “Kind Attention: Contact Person’s Name and Phone Number”, and submit at the address given in the Notice Inviting Tender.

2. Eligibility to participate in the tender:

- i. The Bidder should be registered as **an entity for not less than five** years in India (as on the last date for bid submission).
- ii. The Bidder should have experience of running at least two similar App-Based Smart laundry Services (of minimum one year Contract each) in the **last five years** (as on the last date for bid submission) at **Government or Semi-Government** Educational Institutes. The bidders should submit performance/work completion certificates from those institutions to which they have provided services in the **last five years**.
- iii. The bidder should provide certification of non-blacklisting by any Institutional Agency/ Govt. Department/ Public Sector, etc., undertaking in the **last five years** (as on the last date for bid submission as per Annexure-I).
- iv. The Washing Service Bidder must be an OEM or OEM-authorised vendor.
- v. The Bidder should have minimum average turnover of Rs. 25 Lakhs in the Last three(03) Financial Years.
- vi. Declaration of Local Content: Only “Class-I-I and Class-II local suppliers will be eligible to bid. It is mandatory for bidders to quote items having local content of more than 20%. Refer revised Public Procurement (Preference to Make in India), Order 2017 P-45021/2/2017-B. E-II dated 04.06.2020 issued by DPIIT, Ministry of Commerce and Industry, Govt. of India. (Submit duly filled Annexure-III for the same)

3. For an OEM - authorised bidder, the authorisation specific to participate in the tender should be provided on the firm's letterhead. With a clause that in case the authorised bidder fails to fulfil the obligations of the contract during its currency, the team will fulfil the obligations by themselves or through any other authorised vendor, without any change in price or any other terms & conditions of the contract.
4. The detailed technical solution and its details for App-Based laundry solution are to be provided in the technical bid. It should necessarily include the details of the App and its functionalities and the details of the Washing Machine that will be deployed.
5. **Authority to Sign:**
All documents must be duly signed by an authorised representative(s) of the respective bidders. If an individual or a proprietor/proprietress of a firm is a signatory, he/she should sign above the printed full name and current address (to be presented in block letters). In case of a partnership firm, all the Partners of the firm or a Partner holding the Power of Attorney for the firm should sign. A certified copy of the Power of Attorney document must accompany the full set of Documents. In both cases, a certified copy of the Partnership Deed and the current address of all the partners of the firm must be furnished.
4. **Compliance/acceptance:**
Compliance or acceptance with reference to the Basic Technical Details (Schedule-A), Terms & Conditions for Providing Smart Laundry services (Schedule-B), Specifications of Smart Laundry (Schedule-C), Penalty Points (Schedule-D), Scope of Work (Schedule-E) and Schedule-F (Financial Bid) must be included in the bid.
5. **Refund of EMD:**
The EMD will be returned to unsuccessful tenderers only after the Tenders are finalized. In the case of the successful bidder, the Earnest Money Deposit (EMD) shall be retained until the successful and complete installation of the equipment and the submission of the Security Deposit. In both the cases EMD will be returned without any interest.
6. **Pre-Bid Meeting:**
 - a) All prospective bidders are requested to kindly submit their queries through Email to hosteloffice@nitk.edu.in in cc to chiefwarden@nitk.edu.in so that reach the buyer, on or before 04.00 p.m. on 08/12/2025.
 - b) A Pre-bid Conference shall be held as indicated in the Invitation to Bid. All prospective bidders are requested to kindly attend the Pre-bid Conference. In order to facilitate NITKSH for the proper conduct of the Pre-bid Conference, all prospective bidders are requested to kindly submit their queries through E-mail to the indicated mail address (with Tender No. and Date) so as to reach the Buyer as indicated in the Invitation to Bid.
 - c) NITKSH shall answer the queries during the pre-bid conference, which would become a part of the proceedings of the Pre-bid Conference. These proceedings will, in turn, become a part of clarifications/amendments to the bidding documents and will become binding on all the prospective bidders. These proceedings would also be hosted on the NITK website www.nitk.ac.in for the benefit of all prospective bidders. Before formulating and submitting their bids, all prospective bidders are advised to surf through the NITK website after the Pre-bid Conference, in order to enable them to take cognizance of the changes made in the bidding document.
 - d) Any Statement made at the pre-bid conference shall not modify the terms of the bidding documents unless such statement is made part of clarification in the proceeding of the Pre-Bid Conference.
 - e) Only queries formally submitted in advance, will be answered in the pre-bid conference and will become part of the Corrigendum/Amendment.

7. **Quote Price:**

The price of item mentioned in the Schedule-F should be mentioned by the bidders in the financial bid format only. Rates shall be fixed and remain valid for the period of CONTRACT at the discretion of NITKSH.

8. **Alternative Proposals:**

Each bidder shall submit offers that strictly comply with the requirements of the Tender Document. Any alternatives or modifications shall render the corresponding bid invalid; offers with conditional rebates will also be held invalid.

9. **Validity of Offer:**

Each bidder shall agree to keep the bid open for 180 days from the due date of submission thereof and not make any modifications in the terms and conditions.

10. **Acceptance and Rejection:**

The Tender Committee reserves the right to shortlist/reject any or all bids and accept the whole or any part of a bid without assigning any reason prior to the award of Contract and Institute shall not bear any monetary liability incurred to the affected Bidder(s). Decision of the Tender Committee shall be final and binding to all.

11. **Final Selection:**

Final selection shall be based on the submitted bid documents and inspection reports and the lowest rates quoted by the Firms. The Tender Committee reserves the right to negotiate the price(s) quoted by the bidder(s).

12. **Disputes and Jurisdiction:**

Any legal disputes arising out of any breach of contract pertaining to this tender shall be settled in a court of competent jurisdiction located within **Mangalore** or through a mutually agreed arbitrator.

13. **Indemnity clause:**

The Contractor shall indemnify NITKSH of any legal issues that may arise out of the activities of the self and/or its employees, whether within the premises or outside of the campus.

14. The bidder(s) shall submit a declaration on the firm's letterhead stating that he/she/they, including any partners, have not been/are not involved in any criminal proceedings under Indian law as on last date of bid submission.

15. The bidder should provide a proforma certificate for 'no relation' with NITKSH employee as per Annexure-II.

16. Any points that have not been specifically addressed in this tender or that need clarification at later stage, will be decided by the Professor In Charge (Hostels) and his/her decision in this regard shall be final and binding.

Note: NITKSH shall not be responsible for any postal delay to non-receipt /non-delivery of the bids or due to the wrong addressee.

Sd/-

Professor In Charge, Hostels

Acknowledgement: It is hereby acknowledged that we have gone through all the Schedules/Sections as well as the conditions mentioned above and we agree to strictly adhere to them.

Date:
Place:

Signature of Bidder(s)
official seal and address

Schedule – A: Basic Technical Details

Sl. No.	Description	Information	
1	Name of the Bidder		
	Complete Address		
	Phone No.	E-mail ID & Website	
2	Contact Person / Representative of firm: Name Designation		
	Phone:	Mobile Phone:	
3	License No:	Registration No:	
	PAN (Attach document):	GST (Attach document):	
	(Enclose copies of the above)		
4	Proof for payment of income tax (last three FYs) (copy of income tax payment to be enclosed).		
5	Turnover per annum Rs. (Minimum Average turnover of Rs. 25 lakhs in the last 3 FYs) (The copy of the Balance sheet, Profit & Loss A/c., Trade or Manufacturing A/c for the last 3 FYs should be enclosed).		
6	Details of App Based Smart Laundry services operated elsewhere in any Government or Semi Government Educational Institutions (Enclosed list of laundry services handled up to last date of bid submission and ongoing business separately with all the relevant documents - List to be included with name of organization, work order number, and contract duration etc.) attach a separate page if required		
7	Minimum two (02) Works Completion certificate/s (Copies to be enclosed)		
8	Does your firm have any Mobile apps for Smart Laundry (IoT-based / Android/iOS Based) If yes give details.		
9	Is the Contractor going to give a presentation on Smart Laundry detailed workflow process (yes/no).		
10	Customer Care Service – Timings and Toll-Free Number		

11	Minimum time required for addressing the Repair/Maintenance issues (should be less than 24 hours)	
12	Will the Contractor employ any maintenance personnel at the worksite? If yes, provide details	
13	Litigations, if any, connected with the facility. Yes/ No (if yes, details to be furnished)	
14	Any other information, bidder wishes to provide in support of their credentials (separate sheets may be used)	
15	Criminal proceedings, if any, against the bidder or their partners: Yes/ No (if yes, details to be furnished)	
16	OEM Certificate Number	

Date:

Signature of bidder with Seal

Schedule-'B'
Terms & Conditions for Smart Laundry

Selected vendor (hereinafter referred to as CONTRACTOR) shall sign a contract with NITKSH

1. **Duration of the Contract:** The contract shall be valid initially for a period of Two (02) years. The contract could also be renewed further one more year based on the performance evaluated by the NITKSH.
2. NITKSH will provide space within its campus to a qualified laundry service provider for the installation and operation of 50 units of 10 kg/more capacity fully automatic front load smart washing machines(estimated). The laundry operator will be responsible for supplying, installing, operating, and maintaining the machines as per the specifications outlined in Tender.

NITKSH will not purchase the machines and will only provide the space, electricity, and utilities as per agreed terms. The operator will be responsible for the entire cost of the machines and operations, including support.

3. **Operational Terms**

1. NITKSH will provide **only** the following.
 - (i) Water for the basic activities (only if available from the corporation). It will be charged based on actual usage as per the Corporation's rates, or a lump-sum amount may be determined by NITKSH and the same should be paid to NITKSH within Seven(07) working days from the date of billing.
 - (ii) Space in the existing Hostels.
 - (iii) Electricity supply will be provided with a metered connection, and the electricity charges, as per applicable government tariff rates, shall be borne and paid by the Contractor. Alternatively (in case of separate meter connection not available) the electric consumption can be calculated based on number of washing cycles and power rating of the machine. Electricity charges should be paid to NITKSH within Seven(07) working days from the date of billing.
2. The laundry operator shall install and commission the machines at their own cost.
3. A usage-based payment model shall be adopted; users will pay via mobile application for machine usage.
4. All payments made by users through the app will be collected by the operator without involving the NITKSH.
5. NITKSH will not responsible for any damages to the washing machines by the users.
4. The contractor has to authorise one representative should be available in the campus to inspect the health of installed washers/machines. However, the authorised representative must visit the campus within 24 hours (of reporting) when any breakdown/technical issue arises or any complaint is raised by the students/staff.
5. The operator must ensure periodic support, including filter replacement and machine inspection, as per the maintenance schedule.
6. The backup washing machine should be readily available in NITKSH to replace any malfunctioning/dysfunctional washing machine.
7. The contractor has to provide adequate training to students/staff to ensure the smooth operation of the APP-based laundry application and machines.
8. Students of the Institute will visit the laundry lounge and will use the application provided by the contractor for laundry purposes only.
9. App-Based Smart Laundry Services must be functional on all days 24X7 without fail.

10. A monthly usage data report of Smart Laundry Services by users shall be submitted to the Hostel Office within seven (07) working days of the succeeding month.
11. **Space Allocation Terms:**
- Space will be allotted for 50 washing machines (estimated) with adequate ventilation, drainage, and water supply.
 - The operator shall ensure compliance with safety, hygiene, and maintenance standards.
 - The installation layout must be approved by the NITKSH before commissioning.
12. **Responsibilities of the Contractor:**
- The agreement for the operation of the smart laundry facility, shall fulfil the following responsibilities regarding cleanliness and sanitation:
- The Contractor shall provide a 24×7 helpdesk facility with a tollfree number.
 - Compliance with the hygiene/washing standards will be checked periodically by the institute officials. Non-compliance to hygiene standards will be a sufficient reason to terminate the contract.
 - Cleaning and maintenance of laundry equipment.
 - Keeping the premises and surroundings neat, clean and hygienic.
 - Applicable Labour laws and other statutory compliance(s) are to be strictly followed while assigning duties to the staff.
 - The laundry's service performance will be reviewed regularly and monitored by the official of the institute and the designated student representative.
 - Supply and install 50 washing machines(estimated) at their own cost.
 - Ensure compliance with technical specifications.
 - Submit warranty, maintenance, and operational plans before installation.
 - Ensure prompt support response within 24 hours.
 - Provide user support and train users for app-based operation and payment.
 - Maintain hygiene, safety, and operational logs.
13. The rates stipulated at the time of awarding of the contract cannot be changed during the contract period. The Contractor shall not assign, sublet or part with the possession of the licensed premises and properties of the Institute therein or any part thereof under any circumstances.
14. NITKSH may request an increase or decrease in the number of washing machines installed. Such requests shall be processed and implemented within **two weeks** from the date of receipt of the request without any financial implication.
15. NITKSH does not guarantee any minimum number of students who will avail the Smart Laundry facility. The students shall have the freedom to choose their preferred mode of washing.
16. **Compliance and Monitoring:** The NITKSH reserves the right to inspect machines, installation, and maintenance practices to ensure compliance with technical and safety standards. Non-compliance may lead to revocation of the agreement.
16. Users (students) shall be responsible for the procurement & usage of all the detergents/washing chemicals of the specification as per the instruction manual for the washing machine.
17. On expiry/ termination of the agreement, the Contractor must vacate the licensed premises promptly. All fixtures, furniture, etc., which are properties of NITKSH should be handed over to the Institute in good and tenable conditions. The cost of repair charges incurred on account of mishandling and/or willful damage (except normal wear and tear) or any other dues to NITKSH will be deducted from the security deposit.

18. The Contractor shall provide an Instruction Manual to educate the user (students) of the IOT Washing Machine on how to use the washing machine.
19. The Contractor should not construct or make any structural/electrical alterations or install additional fittings inside the premises of the workplace without prior approval from the Institute.
20. Employment of child labour, defined as per relevant laws, is strictly prohibited. The contract will be terminated with immediate effect if those laws are violated. No employee must stay in the premises of NITKSH after working hours unless permitted by the authorities of NITKSH.
21. The Contractor shall be responsible for the proper conduct and behaviour of the employees engaged by them. Smoking, consumption/distribution of alcohol, use of pan and gutka, and drug/substance abuse by the employees is strictly prohibited.
22. All expenses related to the employees engaged for running of the laundry services shall be borne by the Contractor. In case of any accident or mishap to any employee on site, the Institute and its functionaries shall not be held responsible/ liable in any manner whatsoever.
23. The Contractor shall carry out periodic cleaning of fixtures (including lights, fans, etc.). The maintenance of the tools and equipment provided by NITKSH shall be taken care of by the Service Provider and returned in the same condition as received.
24. The prices of the washes and other services in by the Contractor shall not be more than the agreed rates. The Contractor shall display the approved rate list at a prominent location within the allotted premises.
25. A "Suggestions/Complaint Book" must be kept at the laundry room, visible to all the students and also at an identified location in the hostels, so that the students may record comments about the services. The NITKSH authorities and the student representative/s, shall have the right to check that book at any time.
26. The contract can be terminated by either side with a notice **of three (03) months** without assigning any reason., NITKSH reserves the right to review and modify the terms and conditions periodically. Decisions of the Professor In Charge (Hostels), NITKSH, shall be final and binding in extending the license after the award of the contract.
27. The Contractor is required to install washing machines at a rate of one per 100 students at designated areas of the Hostels (locations will be communicated by NITKSH). However, the actual number can be reviewed based on the use of the students and the decision of the NITKSH will be final with respect to the student-to-machine ratio.
28. The governing language for the CONTRACT shall be English. All CONTRACT documents and all correspondence and communication to be given and all other documentation to be prepared and supplied under the CONTRACT shall be written in English and the CONTRACT shall be construed and interpreted in accordance with the English language.
29. **Waivers and Amendments:**
 - A. Waivers: - It is fully understood and agreed that none of the terms and conditions of this tender shall be deemed waived by either party unless such waiver is executed in writing only by the duly authorized agents or representatives of both parties. The failure of either party to execute any right shall not act as a waiver of such right by such party.
 - B. Amendments: - It is agreed that the CONTRACTOR shall carry out work in accordance with the directives to be furnished by NITKSH, which may be amended from time to time by reasonable modifications as NITKSH sees fit.

33. CLAIMS, TAXES & DUTIES, FEES AND ACCOUNTING:

- (i) The Contractor agrees to pay all claims, taxes and fees for equipment, labour, materials, and services to be furnished by it hereunder and agrees to allow no lien or charge resulting from such claims to be fixed upon any property of NITKSH.

NITKSH may, at its option, pay and discharge any liens or overdue charges for Contractor services, labour, materials and services under this CONTRACT and may thereupon deduct the amount or amounts so paid from any sum due, or thereafter become due, to the Contractor hereunder.

(ii) Notice of Claims:

The contractor or NITKSH, as the case may be, shall promptly give the other notice in writing of any claim made or proceeding commenced for which that party is entitled to indemnification under the CONTRACT. Each party shall confer with the other concerning the defence of any such claims or proceeding, shall permit the other to be represented by counsel in defence thereof, and shall not affect the settlement of or compromise any such claim or proceeding without the other's written consent.

34. PERFORMANCE:

The CONTRACTOR shall undertake to perform all services under this CONTRACT with all reasonable skill, diligence and care in accordance with sound industry practice to the satisfaction of NITKSH and accept full responsibility for the satisfactory quality of such services as performed by them. Any defect, deficiency noticed in the CONTRACTOR's service will be promptly remedied by the CONTRACTOR **within 7 days upon the** receipt of written notice from NITKSH to improve their performance, failing which NITKSH may terminate the CONTRACT by giving the CONTRACTOR **30 (thirty) days written notice.**

35. DISCIPLINE:

CONTRACTOR shall carry out operations hereunder with due diligence and in a safe and workmanlike manner according to good practice. CONTRACTOR shall maintain strict discipline and good CONTRACT among its employees and shall abide by and conform to all rules and regulations promulgated by NITKSH governing the operations. Should NITKSH feel that the conduct of any of the CONTRACTOR or CONTRACTOR's employees is detrimental to NITKSH's interest, NITKSH shall have the unqualified right to request the removal of such employee either for incompetence, unreliability, misbehavior, security reasons etc. while on or off the job. The CONTRACTOR shall comply with any such request to remove such personnel at CONTRACTOR's expense unconditionally. The CONTRACTOR will be allowed a maximum of 2 working days to replace the person by a competent qualified person at CONTRACTOR's cost.

36. SAFETY AND LABOUR LAWS:

CONTRACTOR shall comply with the provisions of all laws, including Labour Laws, rules, regulations and notifications issued thereunder from time to time. All safety and labour laws enforced by statutory agencies and by NITKSH shall be applicable in the performance of this CONTRACT and the CONTRACTOR shall abide by these laws.

CONTRACTOR shall take all measures necessary or proper to protect the personnel, work and facilities and shall observe all reasonable safety rules and instructions. No smoking or consumption of alcohol/ any other prohibited substance shall be permitted while on duty by any of the successful bidder's personnel in NITKSH premises or during work hours.

The CONTRACTOR shall report as soon as possible any evidence which may indicate or is likely to lead to an abnormal or dangerous situation and shall take all necessary emergency control steps to avoid such abnormal situations. Any casualty or damage caused to the property or person by any untoward incidents while executing the contract will be at the CONTRACTOR's risk and cost.

37. **VERIFICATION OF CHARACTER AND ANTECEDENTS OF CONTRACTUAL MANPOWER**

All contracts involving deployment of the successful bidder's manpower within NITKSH premises, the CONTRACTOR shall submit the following documents to NITKSH prior to the start of work:

- i. Undertaking from the CONTRACTOR that the character and antecedents of the personnel proposed to be deployed by their firm at NITKSH is/are impeccable.
- ii. Undertaking from the CONTRACTOR that their firm has scrutinised the previous working of the person(s) proposed to be deployed by them at NITKSH and there is nothing adverse as regards his/her character and antecedents.
- iii. The Health Certificate.
- iv. Police verification.

38. **SECRECY:**

CONTRACTOR shall, during the tenure of the CONTRACT and at any time thereafter, maintain in the strictest confidence all information relating to the work and shall not, unless so authorised in writing by NITKSH, divulge or grant access to any information about the work. CONTRACTOR shall not also destroy any report, note or any other document to the operation/ work required by NITKSH. The obligation is continuing one and shall survive after the completion/ termination of this agreement.

39. **STATUTORY REQUIREMENTS:**

During the tenure of this CONTRACT, nothing shall be done by the CONTRACTOR in contravention of any law, act and/or rules/regulations.

40. **INDEMNITY AGREEMENT:**

Unless otherwise specified elsewhere in this CONTRACT, CONTRACTOR shall indemnify and keep indemnified NITKSH, (**other than the CONTRACTOR**) and its/their employees from all actions, proceedings, suits, claims, demands, liabilities, damages, losses, costs, charges, expenses (including without limitation, wreck or debris, removal costs, where wreck or debris removal is ordered by a competent authority) judgments' and fines/penalty arising out of or in the course of or caused by the execution of work under the CONTRACT or other obligations hereunder directly or indirectly associated herewith and or arising from:

- i. Personal injury, illness or death of:
- ii. Any of CONTRACTOR or CONTRACTOR's personnel (even if caused by or contributed to by the negligence or fault of NITKSH); and
- iii. Loss or damage to: any property owned, hired or supplied by CONTRACTOR or CONTRACTOR's personnel or subject to clause any other property to the extent the loss or damage is caused by the negligence or fault of the CONTRACTOR or CONTRACTOR's personnel.

41. **TERMINATION**

i. **Termination on expiry of the Contract**

This Agreement shall be deemed to have been automatically terminated on the expiry of the CONTRACT period unless NITKSH has exercised its option to extend this CONTRACT in accordance with the provisions, if any, of this CONTRACT.

ii. **Termination on account of Force Majeure**

Either party shall have the right to terminate this CONTRACT on account of Force Majeure, as set forth in clause 43 of Schedule B.

iii. **Termination on Account of Insolvency**

In the event the CONTRACTOR at any time during the term of this Agreement becomes insolvent or makes a voluntary assignment of its assets for the benefit of creditors or is adjudged bankrupt, then NITKSH shall, by a notice in Writing, have the right to terminate this CONTRACT and all the CONTRACTOR's rights and privileges hereunder, shall stand terminated forthwith.

iv. **Termination for Unsatisfactory Performance**

If NITKSH considers the performance of the CONTRACTOR to be unsatisfactory or not up to the expected standard, NITKSH shall notify the CONTRACTOR in writing, specifying in detail the reasons for such dissatisfaction. The CONTRACTOR shall promptly take corrective action and remedy the deficiencies within seven (07) working days from the date of receipt of the written notice from NITKSH.

If the CONTRACTOR fails to remedy the deficiencies within the specified period, NITKSH shall have the option to terminate this Agreement by giving thirty (30) days' written notice to the CONTRACTOR's.

v. **Termination for delay in mobilisation**

The CONTRACTOR shall be required to mobilize specified services in the line with the Work order (WO)/Rate Contract (RC), along with crew (only manpower) for commencement of services at NITKSH site within a maximum **of 15 (fifteen) days** (as specified in scope of work or elsewhere in contract) from the date of WO/RC. If the CONTRACTOR fails to mobilize as above, NITKSH shall have, without prejudice to any other clause of the CONTRACT, the right to terminate the contract.

vi. **CONSEQUENCES OF TERMINATION**

In all cases of termination hereinafter set forth, the obligation of NITKSH to pay shall be limited to the period up to the date of termination. Notwithstanding the termination of this Agreement, the parties shall continue to be bound by the provisions of this Agreement that reasonably require some action or forbearance after such termination.

NITKSH shall conduct an inquiry against the CONTRACTOR and consequent to the conclusion of the inquiry, if it is found that the fault is on the part of the contractor, then they shall be Black listed for a period of two years from the date of the order for putting the CONTRACTOR on holiday is issued.

Pending completion of the enquiry process for putting the CONTRACTOR on holiday, NITKSH shall neither issue any tender enquiry to the defaulting CONTRACTOR nor shall it consider their offer in any ongoing tender.

vii. **DELAY IN MOBILIZATION AND LIQUIDATED DAMAGES (LD)**

- a. CONTRACTOR shall mobilize and deploy the required services as per the Contract so as to commence the services at the specified site(s) within a maximum of 15 days from the date of RC/WO.
- b. If the CONTRACTOR fails to mobilize and deploy the required services and/or fails to commence the operations within the period specified in sub clause (a) above, NITKSH shall have, without prejudice to any other provisions in the contract, including sub clause (c) below, the right to terminate the contract.
- c. If the CONTRACTOR is unable to commence the operations within the period specified in sub clause above, it may request NITKSH for extension of the time, with unconditionally **agreeing to payment of LD**. Upon receipt of such a request, NITKSH may at its discretion, extend the period of mobilisation and shall recover from the successful bidder, as ascertained and agreed, Liquidated Damages, a sum equivalent to **Rs. 5,000/-**, for each week of delay or part thereof, subject to a maximum amount of **Rs. 50,000/-**.
- d. The parties agree that the sum specified above is not a penalty but a genuine pre-estimate of the loss/damage which will be suffered by NITKSH on account of delay/breach on the part of the CONTRACTOR and the said amount will be payable without proof of actual loss or damage caused by such delay/breach.

41. **SEVERABILITY:**

Should any provision of this agreement be found to be invalid, illegal or otherwise not enforceable by any court of law, such finding shall not affect the remaining provisions hereof and they shall remain binding on the parties hereof.

42. **CHANGE IN LAW:**

- i. In the event of introduction of any new legislation or any change or amendment or enforcement of any Act or Law, rules or regulations of Government of India or State Government(s) or Public Body which becomes effective after the date of submission of Price Bid or revised price bid, if any, for this CONTRACT and which results in increased cost of the works under the CONTRACT through increased liability of taxes, (other than personnel and Corporate taxes), duties, the CONTRACTOR shall be indemnified for any such increased cost by NITKSH subject to the production of documentary proof to the satisfaction of NITKSH to the extent which directly is attributable to such introduction of new legislation or change or amendment as mentioned above and adjudication by the competent authority & the courts wherever levy of such taxes/duties are disputed by NITKSH.
- ii. The Contract Price and other prices given in the Schedule of Prices are based on the applicable tariff as indicated by the CONTRACTOR in the Schedule of Prices. In case this information subsequently proves to be wrong, incorrect or misleading, NITKSH will have no liability to reimburse/pay to the CONTRACTOR the excess duties, taxes, fees, if any, finally levied/imposed by the concerned authorities. However, in such an event, NITKSH will have the right to recover the difference in case the rate of duty/tax finally assessed is on the lower side. Notwithstanding the provision contained in clause 42.(i) above, NITKSH shall not bear any type of tax.

43. **FORCE MAJEURE:**

In the event of either party being rendered unable by Force Majeure to perform any obligation required to be performed by them under the CONTRACT, the relative obligation of the party affected by such Force Majeure shall be suspended for the period during which such cause lasts. The term "Force Majeure" as employed here in shall mean acts of God, War, Civil Riots, Fire directly affecting the performance of the CONTRACT, Flood and Acts and Regulations of the respective government of the two parties, namely NITKSH and the CONTRACTOR.

Upon the occurrence of such cause and upon its termination, the party alleging that it has been rendered unable as aforesaid thereby, shall notify the other party in writing, the beginning of the cause amounting to Force Majeure as also the ending of the said clause by giving notice to the other party within 48 hours of the ending of the cause, respectively. If deliveries are suspended by Force Majeure conditions lasting for more than 2 (two) months, NITKSH shall have the option of cancelling this CONTRACT in whole or part at his discretion without any liability at his part.

Time for performance of the relative obligation suspended by Force Majeure shall then stand extended by the period for which such cause lasts.

44. **JURISDICTION AND APPLICABLE LAW:**

This Agreement, including all matters connected with this Agreement, shall be governed by the law of India (both substantive and procedural) for the time being in force and shall be subject to the exclusive jurisdiction of the Indian Courts at **Mangalore**.

45. **CONTINUANCE OF THE CONTRACT:**

Even though settlement of dispute(s) (if any) under arbitration may be pending, the parties hereto shall continue to be governed by and perform the work in accordance with the provisions under this CONTRACT.

46. **INTERPRETATION:**

The titles and headings of the sections in this CONTRACT are inserted for convenient reference only and shall not be construed as limiting or extending the meaning of any provisions of this CONTRACT.

47. **ENTIRE AGREEMENT:**

This Agreement supersedes all prior Agreements and commitments, whether oral or in writing, between the parties concerning the subject matters thereof. The right of either party to require strict performance will not be affected by any previous waiver or course of dealing. Neither this Agreement nor any modification will be binding on a party unless signed by an authorised representative of CONTRACTOR and NITKSH.

48. **INDEPENDENT CONTRACTOR STATUS:**

The CONTRACTOR shall act as an independent CONTRACTOR performing the CONTRACT. The Contract does not create any agency, partnership, joint venture or joint relationship between the parties.

49. **LIMITATION OF LIABILITY:**

Notwithstanding any other provisions, except only in cases of willful misconduct and /or criminal acts,

- a. Neither the CONTRACTOR nor the Institute (NITKSH) shall be liable to the other, whether in Contract, tort, or otherwise, for any consequential loss or damage, or loss of profits or interest costs, provided however, that this exclusion shall not apply to any obligation of the CONTRACTOR to pay Liquidated Damages to the Institute and
- b. CONTRACTOR shall indemnify and keep indemnified NITKSH harmless from and against any and all claims, costs, losses and liabilities in excess of the aggregate liability amount in terms of clause (a) above.

50. **Other Terms and Conditions:**

- i. Washing machines should be able to operate on all common detergent types available in market.
- ii. The washing machines are required at 19 Hostels in the Institute for six thousand users (estimated).
- iii. The Contractor is required to execute an agreement in the prescribed format (Annexure V) on Non-Judicial Stamp paper of Rs. 500/-or above before commencement of the Contract. The Cost of the stamp paper and related expenses will be borne by the Contractor only.
- iv. For all disputes arising out of non-adherence of any terms stipulated above, NITKSH is the final authority and its decision shall be final. However, the legal jurisdiction for all matters would be Mangalore only.
- v. Any points that have not been specifically addressed/enumerated in this bid or any points that need clarification at later stage, will be decided by the NITKSH and its decision in this regard shall be final and binding.

I/We agree to the above terms and conditions specified.

Signature of Bidder(s)
Official seal and address

Schedule – C
SPECIFICATIONS OF SMART LAUNDRY

Smart laundry service should include the following Features:

Washing Machine and its Services:

1. The Washing Machine should be IoT based Front Load Fully Automatic with 10 kg or more capacity and it should have an inbuilt 100% dryer. It should have an electrical rating of 220-240V/50Hz.
2. The energy efficiency of the washing machine rating should be 5 stars and its water consumption should not be more than 50 liters per wash cycle.
3. The machine shall be operated through the application, which shall be available in both Android and iOS formats and should have in built connectivity to connect to the smart APP (Connectivity: Wi-Fi enabled and firmware upgradable). The App should have provision to pre-book slots for washing.
4. The App needs to support online payments and create a digital receipt after a transaction. And it should provide users with the option to select the type of laundry service they require, either individually or in combination with other services..
5. The App should send a reminder to the student about the booking time and after the wash is finished. The designed app should reflect available machines and their status for booking.

Signature of Bidder with seal

Schedule – D
PENALTY POINTS

Penalties for violation of the rules, terms and conditions

Officials/committee of NITKSH will oversee the functioning of laundry services which consists of nominated faculty, staff and students of NITKSH and decisions taken by the said committee for issues with regard to the laundry shall be final and binding for the CONTRACTOR.

The CONTRACTOR shall be fined for not adhering to the agreed terms as per the following rules; the fine amount(s) given below exclude GST; however, GST as applicable shall be levied.

1. Non-availability of the complaint register on the counter/discouraging students from registering complaints would lead to a fine of Rs. 1000/-
2. If a lodged complaint is not resolved within 24 hours, a fine of Rs. 500/- per day per complaint shall be imposed, subject to a maximum of Rs. 2,000/- per week.
3. In case of tearing/spoiling/fading of clothes or any other damage caused by the laundry services, appropriate fine shall be levied, depending on case case-by-case basis, not less than Rs. 500/- per clothing.
4. Three or more complaints within two weeks of poor service quality, damage or loss of cloth, would invite an appropriate fine, maximum up to Rs. 1000/-.
5. Each instance of unprofessional behaviour (lack of personal hygiene of staff, misbehaviour by workers etc. as determined by the committee etc.) will lead to an appropriate fine, a maximum of Rs. 1,000/-
6. Absence of the CONTRACTOR or his representative empowered to take a decision from the Office OF NITKSH meetings on due invitation (will be held only if need arises) will attract an appropriate fine, maximum up to Rs. 1,000/-.
7. For any rules stated in the agreement,
 - I. First violation of the rule implies fine as per the rule.
 - II. Second and subsequent violations of the same rule within 30 days of the previous fine will be 50% addition to the initial amount of fine.
 - III. If any of the above rules are violated 5 times (taken as a total) the CONTRACTOR will be automatically disqualified, and the contract may be terminated. However, this is not the only criterion for termination. The Institute reserves the right to terminate the contract at any time, considering the frequency and seriousness of the violations.
8. Non-submission of the requisite documents as specified in the tender document or any additional document sought by the Institute within the stipulated time frame shall attract an appropriate penalty, including termination of the contract.
9. **Any violation of the terms and conditions of the Contract will attract the penalty as imposed by NITKSH, which will be acceptable to the CONTRACTOR.**
10. The NITKSH, reserves the right to curtail or enhance the scope of the service provider.

As and when a fine is imposed on, it will be informed to the CONTRACTOR or their representative and the same needs to be deposited in the Hostel Office within 7 working days without fail.

Signature of Bidder(s)
Official seal and address

Schedule – E

Scope of Work and Prevailing charges for items/services (subject to-revision) at NITKSH

Scope of Work and the Working Hours:

Providing smart laundry services, i.e., washing, etc., at laundry points located in the NITK Hostels or any designated place of NITKSH.

1. The Laundry needs to be opened on all days, including holidays and the laundry timings are 24X7. The vendor should install all the required equipment for laundry services like IoT-based Washing Machines for the functioning of laundry facilities on his/her own cost.

Note: - The complete workflow of the laundry services and the communication matrix of the firm are to be clearly mentioned in a separate sheet and the same should be submitted along with this tender.

2. The vendor should enable digital payment facilities through Android/iOS-based app.

Area and Charges:

Sufficient area will be earmarked in the Hostels of the NITKSH for installation of laundry equipment and Electricity charges as per the Government meter readings to be paid by the CONTRACTOR per month for each laundry point to NITKSH .

Security Deposit:

A security deposit (Refundable after completion of contract) of Rs. 1,00,000/- shall be paid to NITKSH within three days from the date of issue of Letter of Intent.

I/We agree to the above terms and conditions specified.

**Signature of Bidder(s)
Official seal and address**

Schedule-F
FINANCIAL BID

Washing Services:

Sl. No.	Laundry Service	Specification of Machinery	Rates in Rs. (Excl GST)
1	Normal wash with rinse (Min time 40 minutes)	As per Schedule-C	
2	Drying (per minute)	As per Schedule-C	
Total (1+2)			

FINANCIAL BID (PRICE-BID): Adding 0 'Zero' shall be treated as unresponsive. Submission of the bids will not be permitted after the expiry of the submission time and the bidder shall not be permitted to submit the same by any other mode.

Note 1:- The mandatory requirements will be finalized by the NITKSH periodically and will be communicated to the Contractor in advance.

Note 2:- Any additional features can be appended by the bidder in a separate list.

Note 3:- Users (students) shall be responsible for procurement & usage of all the detergents/washing chemicals.

Note 4: The Lowest bid (L1) will be finalized based on the lowest total price.

Note 5: Users should have the option to select any number of drying minutes as per their requirement, and the charges should be applied based on the quoted price in corresponding multiples.

I/We agree to the above terms and conditions specified.

Signature of Bidder(s)
Official seal and address

<<Organization Letter Head >> **DECLARATION SHEET**

I/We Mr/Ms. _____ hereby certify that all the information and data furnished by our organization with regard to these tender specifications are true and complete to the best of our knowledge. I have gone through the specifications, conditions and stipulations in detail and agree to comply with the requirements and intent of the specification.

This certifies that our organisation has been OEM or authorized (Copy attached) by the OEM to participate in the Tender. We further certify that our organisation meets all the conditions of the eligibility criteria laid down in this tender document and we agree to install, maintain, and operate the machines as per the operational terms and responsibilities outlined. Moreover, we or OEM have agreed to support on a regular basis with technology/product updates and extend support for the warranty.

I/We certify that our organization has **not been Black Listed by** any Institutional Agency/ Govt. Department/ Public Sector Undertaking in the last five years.

Further, I/We hereby certify that none of the partners, including myself, have been or are involved in any criminal proceedings under Indian law as of the last date of bid submission.

Name:

(Signature of the Bidder with seal)

<< Organization Letter Head >> DECLARATION SHEET

PROFORMA CERTIFICATE FOR 'NO RELATION' WITH NITKSH EMPLOYEE

This has reference to our proposed contract for 'Providing smart laundry services at NITKSH' on a Rate Contract to be entered into with NITKSH.

- (i) I/We am/are not a relative/blood relation of any key managerial person of NITKSH.
- (ii) I/We are not a firm in which any key personnel of NITKSH or his/her relative is a partner;
- (iii) I/We am/are not a partner in a firm in which any key managerial person of NITKSH or his/her relative is a partner.

Place:

Signature of Bidder with seal

DECLARATION OF LOCAL CONTENT

[For Local Content of Products, Services or Works]

(To be given on firm's Letter Head – For tender value below Rs.10 Crores)

(To be given by Statutory Auditor/Cost Auditor/Cost Accountant/CA for tender value above Rs.10 Crores)

To,
The Professor In Charge
NITK Hostels

Subject: Declaration of Local Content
Tender

reference

No.

-
1. Country of Origin of Goods being offered: _____
 2. With reference to Order No. P- 45021/2/2017-PP(BE-II) dated 16-09-2020 of DPIIT, Ministry of Commerce and Industry, Govt. of India, we fall under the following category of supplier (please tick the correct category) for the items for which this tender has been floated and being bided.
 - Class I local supplier – has local content equal to more than 50%. Local contents added at _____(Name of location).
 - Class II local supplier – has local content more than 20% but less than 50%. Local contents added at _____(name of location).
 - Non-local supplier – has local content less than or equal to 20%. Local contents added at _____(name of location).
 3. We are solely responsible for the above mentioned declaration in respect of category of supplier. False declarations will be in breach of the Code of Integrity under Rule 175(1)(i)(h) of the General Financial Rules for which we may be debarred for up to 2 years as per Rule 151(iii) of the General Financial Rules along with such other actions as may be permissible under law.

Name: _____

Designation: _____

Signature of Bidder with seal

FORMAT OF LETTER OF INTENT

No.

Date:

To:

(Name and address of the agency)

Sir,

Sub.:Smart Laundry Services in Hostels at NITK- Letter of Intent – Reg.

Ref.: 1. Notice inviting tender ----- dated -----.

2. Your tender dated -----

3. Approval dated ----- of the Council of Wardens, NITK, Surathkal Hostels.

This is to inform you that, subject to the terms and conditions of the Notice inviting tender dated ----- and the tender document, your tender under reference (2) above for the above service is accepted as follows:

Details of the accepted price bid

You are requested to submit a further security deposit of Rs. **1,00,000/-** (Rupees One Lakh Only) by means of NEFT/RTGS/ Demand Draft/Bank Guarantee of any scheduled bank drawn in favour of "Professor in-charge Hostels, Hostels, NITKSH payable at Surathkal within three days from the date of issue of this letter.

You are also requested to attend this office within **three** days from the date of issue of this letter, along with a non-judicial stamp paper/ document paper of ₹500/- for executing an agreement.

In addition, you must demonstrate the machine and application (as per the Schedule-C) to the Hostel Office before the service begins. Please note that the work order will be issued only at the discretion of NITKSH, after successful demonstration and completion of all formalities.

With regards,

Professor in-charge, Hostels

FORMAT OF AGREEMENT**AGREEMENT FOR SMART LAUNDY SERVICES IN HOSTELS AT NITKSH**

THIS AGREEMENT is made on this day/ Month/Year----- by and between National Institute of Technology Karnataka Surathkal Hostels, P.O. Srinivasnagar, Mangaluru-575025. Represented by the Professor In charge, Hostels, hereinafter called the "NITKSH" of the ONE PART (The expression "NITKSH" shall include his successors, assigns or transferees)

And

(Name and address of the agency) represented by -----, hereinafter called the Contractor which expression shall, unless excluded by or repugnant to the context, be deemed to include his successors, heirs, executors, administrators, representatives of the OTHER PART.

Whereas the NITKSH has called tenders for the **Smart Laundry Services in Hostels at NITK**, at --- vide Notice Inviting Tender No. ----- dated ----- . Among several agencies who have offered their tender, the NITKSH found the tender offered by ----- (Name of the agency) is acceptable and hence decided to grant the contract to them vide Letter of Intent No. ----- dated-----.

Whereas ----- (Name of the agency) has accepted the award of the contract.

NOW THIS AGREEMENT WITNESSETH as follows:

1. In this agreement, words and expressions shall have the same meanings as are respectively assigned to them in the tender document.
2. The following documents shall be deemed to form and be read and construed as part of this agreement, namely
 - (i) Notice inviting Tender No. ----- dated -----
 - (ii) The tender document contains --- pages
 - (iii) Letter of Intent No. -----
 - (iv) Work order
 - (v) All future correspondence between the parties
3. The Contractor hereby agrees to adhere to all related statutory requirements/ related Acts & Rules and statutory provisions in employing personnel required under this contract.

IN WITNESS WHEREOF the parties hereto have signed the agreement the date and year first above mentioned.

Bidder:

NITKSH

Witness:

FORMAT OF WORK ORDER

No. _____

Date:

To:

(Name and address of the agency)

Sir,

Sub.: Smart Laundry Services in Hostels at NITKSH – Work order – reg.

Ref.: 1. This office letter of Intent No. ----- dated -----.
2. Agreement dated -----

The agreement dated ----- for the above service is accepted. A copy of the agreement is enclosed. You are requested to contact the ----, NITKS Hostels, Surathkal, for further instructions. Subject to satisfactory performance and subject to the terms and conditions of the agreement dated -----, the contract is for two years.

The payment chargeable under this contract is as follows:

Details of the accepted price bid attached
--

You are further requested to submit an Indemnity bond as per the terms of the agreement (format enclosed)

Yours sincerely,

Encl: As above

Copy with a copy of the agreement to:

Professor in charge, Hostels

FORMAT OF INDEMNITY BOND

(TO BE NOTARIZED ON A STAMP PAPER OF APPROPRIATE VALUE)

Name of the service:

KNOW all men by these presents that M/s ----- (name and address of the agency) do hereby execute an Indemnity bond in favour of NITKSH, Surathkal, Mangalore – 575 025 on this ---
---- day of -----

THIS DEED WITNESSETH as follows:

We (Name and address of the contractor) do hereby indemnify and save harmless NITKSH from:

1. Any third-party claims, civil or criminal complaints/ liabilities/ site mishaps and other accidents or disputes; and/ or damages occurring or arising out of any mishap due to my/ our negligence in performing the contract for ----- (Name of work);
2. Any damages, loss or expenses due to or resulting from any negligence or breach of duty on the part of me/ us or my employees;
3. Any claims by an employee of mine/ ours if any, under the Workman Compensation Act or Employees Liability Act or Minimum Wages Act or any other Act/ Law/ Rules and regulations in force from time to time under any Law in respect of injuries to persons or property arising out of in the course of execution of contract and/ or arising out of in the course of employment of any workman/ employee;
4. Any act or omission of mine/ ours which involve any loss or damages or liability or civil or criminal action.

IN WITNESSETH WHEREOF the above named has set his signature on this day-----

Signed and delivered by the aforesaid in the presence of witness:

1.

2.

CHECKLIST FOR BIDDERS

BIDDERS are mandated to submit below mentioned documents and can confirm whether the following documents are attached or not by striking out and informed to place the relevant technical bid documents in order.

Sl. No.	Documents	Content	Document Attached (Yes /No) Pg. No
1	Technical Bid	A signed copy of the tender document should be uploaded	(Yes /No) Pg. No
2		Proof of EMD payment (if applicable)	(Yes /No) Pg. No
2		Self-Attested copy of GST & PAN Number	(Yes /No) Pg. No
3		License certificate for manufacture /supply of the item.	(Yes /No) Pg. No
4		Undertaking that the bidder agrees to pay Performance Security (in firm's letter head).	(Yes /No) Pg. No
5		Catalogue of the Product with detailed product specifications.	(Yes /No) Pg. No
6		Proof for payment of income tax for last three FYs	(Yes /No) Pg. No
7		Copy of the Balance Sheet Profit & Loss A/c., Trade or Manufacturing A/c for the last 3 FYs	(Yes /No) Pg. No
8		Details of Smart Laundry services operated elsewhere in any Government or Semi Government Educational Institutions.	(Yes /No) Pg. No
9		Copy of works Completion certificate/s	(Yes /No) Pg. No
10		Detail of Mobile app for Smart Laundry (IoT-based / Android/iOS based)	(Yes /No) Pg. No
11		Copy of OEM /OEM authorisation certificate	(Yes /No) Pg. No
12		Complete workflow of the laundry services and the communication matrix of the firm	(Yes /No) Pg. No
13		Declaration Sheet as per <u>Annexure-'I'</u>	(Yes /No) Pg. No
14		Declaration Sheet - Proforma certificate for 'no relation' with NITKSH employee as per <u>Annexure-'II'</u>	(Yes /No) Pg. No
15		Declaration of local content as per <u>Annexure 'III'</u>	(Yes /No) Pg. No
1	Financial Bid	Price bid	(Yes /No) Pg. No

Seal and Signature of the bidder